

Village of Hanover
Council Meeting Minutes
September 9th, 2026

Mayor Brandon Hale called the Village of Hanover council meeting to order at 6:30PM and led us in the Pledge of Allegiance.

Roll Call:

Mayor Brandon Hale: Present	Justin Galigher: Present
Brett Wright: Present	Brandon Collins: Present
Pam Vogel: Present	Sue Spaulding: Present
Jordan Snyder: Present	Rex Adkins: Absent

Minutes:

- The minutes of the August 26th, 2026 meeting were reviewed and discussed. With no further corrections or additions, a motion to accept the minutes was issued by Councilor Collins and seconded by Councilor Spaulding. All Ayes.

Visitors/Citizens:

- None

Fire Dept. Report:

- Runs for the month of August: Hanover Twp. 28, Village 9, Perry Twp. 12 and mutual 17.
- New engine is currently having equipment installed and hoping to be in service in the next 2 weeks. Also have a new medic on order, it is scheduled to be in November 1st.
- Staff has increased from 2 to now 3 per day to ensure there is a buffer for call offs, but also leave someone back for non-critical runs in the event two come in at the same time.

Letters and Correspondence:

- Councilor Collins was contacted by resident, Shawn Trout with concern of the condition of his yard.
- Mayor Hale received a request from the Stewart family asking if the Village could do a proclamation for resident, Rebecca J. Stewart in honor of her 90th birthday.
- Mayor Hale received three calls from resident on the water project and yard conditions from the construction.

Planning & Development:

- President Molnar updated Council on meeting that was held. 3rd reading of legislation is on the agenda tonight for approval of the development of the Planning Commission. Once approved, the structure will change including needing 1 person from Council to sit on the Planning Commission Committee. Councilor Spaulding volunteered to represent Council.

Village Planner: Neighborhood Strategies

- Perry Twp. will be on the ballot for zoning in November. Hanover Twp. will likely be next spring for zoning.
- Three minor updates to the zoning, second reading will be tonight.
- Meeting with Village Engineer, Sam Eppley next week to review subdivision regs.

Zoning Inspectors Report:

- Zoning Permit Application Received Year to Date: 43
- Zoning Permit Issued Year to Date: 20
- Code Enforcement & Zoning Complaints Year to Date: 19
- Code Enforcement & Zoning Complaints Open: 13
- Code Enforcement & Zoning Complaints Closed: 6
- Notice of Violations sent to property owners:
 - 118 Duane summary letter sent reference the multiple zoning & code violations at the property. Update: July-Property owner submitted permit application for fence. August-Property owner still has not complied with permit application procedures to complete the process. September- final letter to property owner being drafted summarizes all Zoning Issues and Code Enforcement issues and what steps need to be taken to resolve these issues prior to any citations issued
 - 2288 W. High St 3 zoning violation notices sent out to property owner reference failure to obtain permits. Update: July- Property owners submitted 4 permit applications. August- Property owners have failed to complete the application process. September- email conversation with owner explaining what needs to be done and waiting on updated documents from him
 - 259 New Hope zoning violation notice sent to property owner for failing to obtain a permit for fence. Update: August-Contract submitted application, but has failed to complete the process and completed fence work without an approved permit.
 - 714 Colby Way code violation notice sent to property owner about removing trash & rubbish from exterior of property. Update: August-property checked and trash & rubbish removed, still monitoring for issues. September- spoke to property owners about some of the issues at the property and they are working to correct everything
 - 154 New Home zoning violation notice sent to property owners reference garage being located on neighboring property. Update: August-property owner has been working with an attorney who was in contact with Lodge's attorney to obtain to resolve the issue. Village attorney updated on situation. September- Village attorney still trying to work it out with other attorneys involved in this matter
 - 915 Audrey Lane letter of non-compliance sent to property owner for not complying with conditions of variance, which resulted in 4 zoning permits being revoked. Property owner must comply and continue to comply with conditions of variance to restore non-conforming status of property and zoning permits
- Working on annual review of the Zoning Code regulations. Update: July-review meeting occurred and approximately 30 items were discussed for amends to the zoning code and development standards. August-revisions draft should be completed. September- respectfully asking that ordinance amended Zoning code be tabled by Council until all conflicts between Zoning Code, Development Standards & Sub-Division Regulations can be resolved and a final draft to Council for review and approval
- Final Hainsview Phase 5 Stormwater Ditch letters sent out to residents from ADR report; 14 letters of compliance sent to advise residents that their ditches were now in compliance and no additional actions were needed. 9 letters of non-compliance sent to advise residents that their ditches were still not in compliance and they had until July 1st to come into compliance after that the issue would be referred to the Village's law firm for additional legal remedies to resolve

the issue and bring the property into compliance. Update: July- 2 property owners working with an attorney to go after the builder to fix the culvert issue/1 property owner submitted additional documentation reference work that was done on the ditch to address the issues & being reviewed by Village Engineer / 1 property owner is saying the builder advised them they followed what Village said reference culvert pipe size. August- 4 properties given to Village Attorney to address with property owners/1 property Village will address the culvert issue, spoke to property owner to explain what has and will occur / 2 additional compliance letters sent out September- 2 property owners that had the attorney decided to repair their culvert pipes and applied for permits, fees waived with Mayor's approval, corrected culvert pipes should be installed soon.

Fiscal Officer Report:

- August bank statement has been reconciled, all money is accounted for and the bills have been paid.
- Councilor Spaulding made a motion to send the bills to finance, second by Councilor Wright, all ayes.
- Councilor Vogel made a motion to pay the bills, second by Councilor Collins, all ayes.

Finance Report:

- Finance meeting was held on September 3rd. Quote received from Grassroots Hydroseeding, Heath Smith on a culvert replacement in Hainsview. Mr. Smith was able to quote at much lower than others received so we will move forward with him completing the work.
- 2nd Half Settlement received
- Looking at options to get a new copier/printer/scanner for the office as the current one has not been working properly.
- Scheduled out meetings for the rest of the year.

BPA:

- Plant is running well
- 26 customers being for a total of \$6,560.00
- Met permit
- Trenton Miller was sworn in tonight to BPA

Grounds Report:

- Mosquito spraying will be done throughout the Village tomorrow, September 10th.

PW Report:

- Continuing on weekly mowing and maintenance throughout the Village.
- Did a walk through of the water project construction areas with Village Engineer, Sam to review current conditions.

Engineers Report: Verdantas

- High Street (Intersection) LIC-CR668-10.75
 - ODOT has sent us comments this week. We plan to address and resubmit by the end of September.
- Water Main Installation (Structurepoint) Project is planned to be completed by December 2026.
 - The punch list review began last week and was completed today by Sam Eppley and Tyler Flowers. Jacob Brookes with Structurepoint assisted last week.

- The County, Structurepoint, the Village, and Miller Pipeline are aligned that the trench repair areas require a 1.5" mill and overlay.
- The repair approach for the track and gouge mark areas outside of the trench repair limits is still under discussion. Verdantas' recommendation remains to mill and overlay these areas, following discussions with Law General and The Shelly Company.
- OPWC Grant - (paving and storm) were submitted by Verdantas
 - OPWC stormsewer grant for 2027: Prepared guidance on coordination with land owners for easements. Proposal to submit for this year's OPWC needs approved by the village to authorize Verdantas to do the work.
- OPWC grant for Lower Village Paving Phase 2 Coordinating work with Energy Coop on light installation. The light pole locations have been marked by Alex with Energy Coop.
- Subdivision Regulations: Verdantas has a working draft for the Subdivision Regulations and is meeting with Village on 9/16 (Wednesday) to discuss and will be with same group as developed the Zoning Code.
 - Comments from Departments
 - Sanitary/BPA – Waiting on Comments
 - Fire – Waiting on Comments
 - Water – No further Comments
 - Streets/Storm – Waiting on Comments
- Updates: Communication went out on 8/25 from Yaz to Carl Haines on village's position on the Hainsview Ph5 Sewer. Verdantas reviewing various utility R/W permits. Rex provided a update list, that Verdantas needs to respond too in terms of invoices to close out permits.

Street Committee:

- Cross overs located at Eric & Hainsview Dr. have had several issues with trees down and drainage concern. Want to look at the budget to see what could be done for drainage repairs.

Stormwater Report:

- River Round Up is this Saturday, 8AM-Noon.

Grievance:

- None

BZA:

- None

Legislation

- Resolution 9-2026 District Solid Waste Management Plan: A Resolution authorizing and directing the Mayor to update the District Solid Waste Management Plan within the Village of Hanover, Licking County, State of Ohio. Councilor Wright made a motion to adopt, second by Councilor Galigher. Vote by roll call: Wright-Yes, Vogel-Yes, Snyder-Yes, Galigher-Yes, Collins-Yes, Spaulding-Yes.
- Ordinance 25-2026 Establish Planning Commission: AN ORDINANCE ESTABLISHING THE PLANNING COMMISSION OF THE VILLAGE OF HANOVER, OHIO; DESIGNATING ITS MEMBERSHIP, POWERS, DUTIES, MEETING RULES, AND RELATED PROCEDURES; AND DECLARING AN EFFECTIVE DATE. Councilor Vogel made a motion to adopt, second

by Councilor Wright. Vote by roll call: Wright-Yes, Vogel-Yes, Snyder-Yes, Galigher-Yes, Collins-Yes, Spaulding-Yes.

- Ordinance 26-2026 An Ordinance to repeal and replace the Village's Zoning Resolution. 2nd Reading
- Ordinance 27-2026 An Ordinance authorizing the Mayor of the Village of Hanover, State of Ohio to enter into an agreement with Verdantas LLC for professional engineering services related to the OPWC & WPCLF Funding Support, specifically the Area 3 Drainage Phase 1A Storm Replacement; on behalf of the Village of Hanover, Licking County, State of Ohio and declaring and emergency. Councilor Spaulding made a motion to waive the second and third reading, second by Councilor Collins. Councilor Galigher made a motion to adopt, second by Councilor Vogel. Vote by roll call: Wright-Yes, Vogel-Yes, Snyder-Yes, Galigher-Yes, Collins-Yes, Spaulding-Yes.

New/Old Business:

- Councilor Vogel reached out to two local prosecutors due to Jody Richter's resignation. Have only heard back from one, this individual will charge \$185.00 per hour and has a strong background of zoning and criminal. Council agreed to wait to hear back from the second person and review at the next meeting.

Mayor's Minute:

- None

A motion to adjourn the meeting was made by Councilor Wright, second by Councilor Collins at 7:35PM. All Ayes.

RESPECTFULLY SUBMITTED:

X

Mayor, Brandon Hale

X

Fiscal Officer, Zoe Moran