

**Village of Hanover**  
**Council Meeting Minutes**  
**December 10, 2025**

Mayor Brandon Hale called the Village of Hanover council meeting to order at 6:30PM and led us in the Pledge of Allegiance.

**Roll Call:**

Mayor Brandon Hale: Present	Steve Cost: Present
Justin Pierce: Present	Donna Renicker: Absent
Brett Wright: Present	Sue Spaulding: Present
Pam Vogel: Present	Rex Adkins: Present

Councilor Vogel made a motion to excuse the absence of Councilor Renicker, second by Councilor Spaulding.

**Minutes:**

- The minutes of the November 12th, 2025 meeting were reviewed and discussed. With no further corrections or additions, a motion to accept the minutes was issued by Councilor Spaulding and seconded by Councilor Wright. All Ayes.

**Visitors/Citizens:**

- None

**Fire Dept. Report:**

- Hanover Twp. 21, Hanover Village 8, Perry Twp. 3, Mutual Aide 6. Totaling 38 runs for the month of November.

**Letters and Correspondence:**

- Mayor Hale received two calls in reference to the asphalt patch located at Bolen Rd. Both calls were directed to Structure Point.

**Planning & Development:**

- President Molnar gave an update from the Planning & Development meeting. Owners of the mobile home park, Parka Capital attended meeting to inform Planning & Development of past, present and future improvements to the park and community. All future plans would include expansion of the current mobile home park. Several concerns including crime, increased road usage and space for emergency personnel.
- Neighborhood Strategies will be attending the LCATS meeting on January 13th at 9:30AM to update on progress in the Village thus far.
- TIP Meeting attending December 9th for Hainsview/High St. Very educational and positive. Given four options and have been narrowed down to two at this time.

## **Village Planner: Neighborhood Strategies**

- Development Standards: Final draft to be emailed December 22nd with adoption January 2026.
- Rural & Tribal Assistance (RTA) Grant: A grant application for \$2,002,500 was submitted. Anticipated award notification is January 2026.
- ODNR 2025 Urban Forestry Grant: A kickoff meeting with ODNR representatives is tentatively scheduled for January 20th, 2026 at 11AM. Village representation invited-Zoe, Nicole, Tyler, Mayor, Dave, & Rex.
- SS4A Final draft is being written with Jacobs. Placeholders for final open house description and Village's adopting resolutions will be in place in document and final report FHWA. The open house is being tentatively rescheduled to January 20th, 2026 at 6PM.
- High Street Concept: The steering committee charrette took place November 19th from 5:30PM-8:30PM. We received feedback that is being distilled and finalized in an exhibit to be shared with the committee.
- Zoning: Working with Rex to update the fee schedule and build needed applications for the iWorq program.

## **Zoning Inspectors Report:**

- 43 permits to date.
- An updated fee schedule is on the agenda for approval this evening. A short-term rental permit fee was added to cover what was previously missed.
- Still working through set up with iWorqs, several template letters, permits, certificates and applications created & updated.
- Sam Eppley, Village Engineer started final inspections with new builds. Started list of builders who need to be contacted for corrections before final sign off.

## **Fiscal Officer Report:**

- The November statement has been reconciled and all money accounted for.
- The 2026 budget is available for review and adoption tonight.
- OWPC Hainsview Pipe wash out financials are complete and the project has been closed.
- SS4A final reimbursement of \$68,129.70 has been received. The financial portion is now complete.
- Councilor Wright made a motion to send the bills to finance, second by Councilor Pierce, all ayes. Councilor Spaulding made a motion to pay the bills, second by Councilor Vogel, all ayes.

## **Finance Report:**

- Several items will be presented this evening for adoption.
- January 7th Finance meeting will be moved to January 6th.

## **BPA:**

- 54 customers behind for a total of \$6,539.60.
- The plant is running well.

## **Grounds Report:**

- JD Johnson completed their annual inspection of the siren and signed for another two years.

**PW Report:**

- None

**Engineers Report: Verdantas**

- High Street (Intersection): Verdantas met with ODOT and the village yesterday, 12/09. Multiple options were presented, and the selection was narrowed to a preferred roundabout option with a few tweaks. We are actively working to address those modifications. The next step is to have a stakeholders meeting with the school district over the preferred option. A subsequent public meeting will be held. Public notice will need to be sent out one month in advance.
- Water Main Installation (Structurepoint): Verdantas has verified that storz fittings are not currently planned, but Structure point is willing to work through having them added to village hydrants.
- S Main Storm Improvements: Plans are stamped by ADR and ready to be constructed. Tyler Flowers to complete work next year
- Updates:
  - Hainsview Ph5 Pipe Washout Repair – Project is complete and final payment made
  - Shelly has crack sealed streets per our 11-month walkthrough comments for Lower Village Paving Ph1.
  - Engineering assessment is ongoing for the Hainsview Ph5 Sanitary Sewer camera work. Initial draft report is complete.
  - 808 Mandy Lane, 810 Mandy Lane, 823 Mandy Lane, 907 Audrey Lane culverts have been reviewed.
- Action Items
  - Event Center – Meeting needs to take place with owner, Sam Eppley, Justin Pierce, & Tyler Flowers
  - Lower Village Paving Ph1 – Cracks on Darla and New Home still have section of cracks. This has been communicated to Shelly, but due to weather not addressed.
  - Work with Jim Lenner to develop tree standards in January or February.

**Street Committee:**

- Councilor Wright received a few calls after the last snow storm. Reassured resident of snow removal process. Salt supply is good.

**Stormwater Report:**

- None

**Grievance:**

- None

**BZA:**

- None

**Legislation**

- Resolution 14-2025: A resolution transferring funds within the 1000 General Fund to pay the remainder of salaries for the fiscal year ending December 31, 2025 on behalf of the Village of Hanover, Licking County, State of Ohio, and declaring an emergency. Councilor Vogel made a motion to waive the second and third reading, second by Councilor Cost. Councilor Spaulding made a motion to adopt, second by Councilor Wright. Vote by roll call: Pierce-Yes, Wright-Yes, Vogel-Yes, Cost-Yes, Renicker-Absent, Spaulding-Yes.

- Resolution 15-2025: A resolution of the Council of the Village of Hanover requesting the Licking County Auditor to certify to the Village the total current tax valuation of the Village and the dollar amount of revenue that would be generated by an additional 3.0 mills tax levied for the purpose of maintaining, repairing, and constructing streets; and declaring an emergency. Councilor Spaulding made a motion to waive the second and third reading, second by Councilor Vogel. Councilor Cost made a motion to adopt, second by Councilor Wright. Vote by roll call: Vote by roll call: Pierce-Yes, Wright-Yes, Vogel-Yes, Cost-Yes, Renicker-Absent, Spaulding-Yes.
- Resolution 16-2025: A resolution of the Council of the Village of Hanover requesting the Licking County Auditor to certify to the Village the total current tax valuation of the Village and the dollar amount of revenue that would be generated by the renewal of the current 1.0 mill tax levied for fire protection and emergency medical services purposes; and declaring an emergency. Councilor Wright made a motion to waive the second and third reading, second by Councilor Cost. Councilor Vogel made a motion to adopt, second by Councilor Spaulding. Vote by roll call: Vote by roll call: Pierce-Yes, Wright-Yes, Vogel-Yes, Cost-Yes, Renicker-Absent, Spaulding-Yes.
- Ordinance 39-2025: An Ordinance appointing and setting a salary for a Wastewater Billing Clerk on behalf of the Village of Hanover, Licking County, State of Ohio. Councilor Wright made a motion to waive the second and third reading, second by Councilor Pierce. Councilor Vogel made a motion to adopt, second by Councilor Cost. Vote by roll call: Vote by roll call: Pierce-Yes, Wright-Yes, Vogel-Yes, Cost-Yes, Renicker-Absent, Spaulding-Yes.
- Ordinance 40-2025: An Ordinance appointing and setting a salary for a Zoning Inspector for the Village of Hanover, Licking County, State of Ohio. Councilor Wright made a motion to waive the second and third reading, second by Councilor Pierce Councilor Vogel made a motion to adopt, second by Councilor Cost. Vote by roll call: Vote by roll call: Pierce-Yes, Wright-Yes, Vogel-Yes, Cost-Yes, Renicker-Absent, Spaulding-Yes.
- Ordinance 41-2025: An Ordinance appointing and setting a salary for a Fiscal Officer Assistant on behalf of the Village of Hanover, Licking County, State of Ohio. Councilor Spaulding made a motion to waive the second and third reading, second by Councilor Wright. Councilor Vogel made a motion to adopt, second by Councilor Cost. Vote by roll call: Vote by roll call: Pierce-Yes, Wright-Yes, Vogel-Yes, Cost-Yes, Renicker-Absent, Spaulding-Yes.
- Ordinance 44-2025: An Ordinance fixing the salaries for the Mayor, Council Members, Board of Public Affairs, and Fiscal Officer for the calendar year ending December 31, 2026 for the Village of Hanover, Licking County, State of Ohio. Councilor Cost made a motion to waive the second and third reading, second by Councilor Vogel. Councilor Pierce made a motion to adopt, second by Councilor Wright. Vote by roll call: Vote by roll call: Pierce-Yes, Wright-Yes, Vogel-Yes, Cost-Yes, Renicker-Absent, Spaulding-Yes.
- Ordinance 45-2025: An Ordinance appointing a Municipal Court Prosecutor for the Village of Hanover, Licking County, State of Ohio, and declaring an emergency. Councilor Wright made a motion to waive the second and third reading, second by Councilor Spaulding. Councilor Vogel made a motion to adopt, second by Councilor Pierce. Vote by roll call: Vote by roll call: Pierce-Yes, Wright-Yes, Vogel-Yes, Cost-Yes, Renicker-Absent, Spaulding-Yes.
- Ordinance 46-2025: An Ordinance authorizing and directing the Mayor to enter into a contract with Verdantas for engineering and consulting services on behalf of the Village of Hanover,

Licking County, State of Ohio, and declaring an emergency. Councilor Pierce made a motion to waive the second and third reading, second by Councilor Wright. Councilor Vogel made a motion to adopt, second by Councilor Cost. Vote by roll call: Vote by roll call: Pierce-Yes, Wright-Yes, Vogel-Yes, Cost-Yes, Renicker-Absent, Spaulding-Yes.

- Ordinance 47-2025: An Ordinance authorizing and directing the Mayor to execute an agreement with Neighborhood Strategies, LLC for professional services on behalf of the Village of Hanover, Licking County, State of Ohio, and declaring an emergency. Councilor Spaulding made a motion to waive the second and third reading, second by Councilor Wright. Councilor Vogel made a motion to adopt, second by Councilor Cost. Vote by roll call: Vote by roll call: Pierce-Yes, Wright-Yes, Vogel-Yes, Cost-Yes, Renicker-Absent, Spaulding-Yes.
- Ordinance 48-2025: An Ordinance to make the Temporary Appropriations for current expenses and other expenditures for the Village of Hanover, Licking County State of Ohio, during the fiscal year ending December 31, 2026, and declaring an emergency. Councilor Wright made a motion to waive the second and third reading, second by Councilor Pierce. Councilor Vogel made a motion to adopt, second by Councilor Cost. Vote by roll call: Vote by roll call: Pierce-Yes, Wright-Yes, Vogel-Yes, Cost-Yes, Renicker-Absent, Spaulding-Yes.
- Ordinance 49-2025: An Ordinance entering into a contract for the services provided by the Public Works Services (“Public Works Contract”) in accordance with a retainer fee on behalf of the Village of Hanover, Licking County, State of Ohio, and declaring an emergency. Councilor Cost made a motion to waive the second and third reading, second by Councilor Wright. Councilor Spaulding made a motion to adopt, second by Councilor Pierce. Vote by roll call: Vote by roll call: Pierce-Yes, Wright-Yes, Vogel-Yes, Cost-Yes, Renicker-Absent, Spaulding-Yes.
- Ordinance 50-2025: An Ordinance authorizing and directing the Mayor to execute a contract with The Cherubini Company, for annual website hosting services for the Village of Hanover, Licking County, State of Ohio, and declaring an emergency. Councilor Wright made a motion to waive the second and third reading, second by Councilor Pierce. Councilor Vogel made a motion to adopt, second by Councilor Cost. Vote by roll call: Vote by roll call: Pierce-Yes, Wright-Yes, Vogel-Yes, Cost-Yes, Renicker-Absent, Spaulding-Yes.
- Ordinance 51-2025: An Ordinance appointing a Solicitor for legal services for the Village of Hanover, Licking County, State of Ohio, and declaring an emergency. Councilor Wright made a motion to waive the second and third reading, second by Councilor Cost. Councilor Spaulding made a motion to adopt, second by Councilor Pierce. Vote by roll call: Vote by roll call: Pierce-Yes, Wright-Yes, Vogel-Yes, Cost-Yes, Renicker-Absent, Spaulding-Yes.
- Ordinance 52-2025: An Ordinance authorizing and directing the Mayor to execute a contract with JD Johnson Sales & Service for warning siren service for the Village of Hanover, Licking County, State of Ohio. -First Reading
- Ordinance 53-2025: An Ordinance authorizing and directing the Mayor to execute a contract with Mike Spaulding for mowing services for the Village of Hanover, Licking County, State of Ohio, and declaring an emergency. Councilor Wright made a motion to waive the second and third reading, second by Councilor Cost. Councilor Vogel made a motion to adopt, second by Councilor Pierce. Vote by roll call: Vote by roll call: Pierce-Yes, Wright-Yes, Vogel-Yes, Cost-Yes, Renicker-Absent, Spaulding-Yes.

- Ordinance 54-2025: An Ordinance amending Ordinance 32-2025 to include a short-term rental permit fee on behalf of the Village of Hanover, Licking County, State of Ohio and declaring an emergency. Councilor Vogel made a motion to waive the second and third reading, second by Councilor Pierce. Councilor Wright made a motion to adopt, second by Councilor Cost. Vote by roll call: Vote by roll call: Pierce-Yes, Wright-Yes, Vogel-Yes, Cost-Yes, Renicker-Absent, Spaulding-Yes.
- Ordinance 55-2025: An ordinance providing for additional estimated revenue for the Village of Hanover for the calendar year 2025 an declaring an emergency. Councilor Vogel made a motion to waive the second and third reading, second by Councilor Cost. Councilor Wright made a motion to adopt, second by Councilor Pierce. Vote by roll call: Vote by roll call: Pierce-Yes, Wright-Yes, Vogel-Yes, Cost-Yes, Renicker-Absent, Spaulding-Yes.
- Ordinance 56-2025: An ordinance to amend the Village’s municipal income tax code to remove income tax credit and declaring an emergency. Councilor Vogel made a motion to waive the second and third reading, second by Councilor Cost. Councilor Wright made a motion to adopt, second by Councilor Pierce. Vote by roll call: Vote by roll call: Pierce-No, Wright-Yes, Vogel-Yes, Cost-Yes, Renicker-Absent, Spaulding-Yes.

**New/Old Business:**

- Councilor Vogel attended a meeting with LCATS regarding broadband along with several other community members. Focus is to make the internet affordable for everyone in the State of Ohio.
- Councilor Spaulding thanked Pam Vogel and all others who helped make the Christmas Tree lighting successful including Mike Bishop with Jolly Pirates Donuts who donated donuts and coffee.

**Mayor’s Minute:**

- Mayor Hale presented service plaques to Travis Hartshorn and Justin Pierce. Both were thanked for their dedication, appreciation and service to the Village of Hanover.
- Mayor Hale recognized Chester Flowers and his passion for the Village Clock. The village Clock face, back plate and few other items need maintenance. Currently waiting for a quote on repairs. The mayor will also be including “In Memory of Chester Flowers” on the top of the clock. Chester will be greatly missed.
- Mayor Hale thanked Council, Planning & Development, BPA, and Village partners for their hard work during the year.

A motion to adjourn the meeting was made by Councilor Wright, second by Councilor Cost at 7:50PM. All Ayes.

RESPECTFULLY SUBMITTED:

X

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Mayor Brandon Hale

X

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Fiscal Officer Nicole D. Gieseler