

Village of Hanover
Council Meeting Minutes
November 12, 2025

Mayor Brandon Hale called the Village of Hanover council meeting to order at 6:30PM and led us in the Pledge of Allegiance.

Roll Call:

Mayor Brandon Hale: Present	Steve Cost: Present
Justin Pierce: Present	Donna Renicker: Absent
Brett Wright: Present	Sue Spaulding: Absent
Pam Vogel: Present	Rex Adkins: Present

Councilor Wright made a motion to excuse the absence of Councilor Renicker and Councilor Spaulding, second by Councilor Cost.

Minutes:

- The minutes of the October 22nd, 2025 meeting were reviewed and discussed. With no further corrections or additions, a motion to accept the minutes was issued by Councilor Vogel and seconded by Councilor Wright. All Ayes.

Visitors/Citizens:

- None

Fire Dept. Report:

- Three students just graduated from the Ohio Fire Academy. Two tested out and are professional firefighters, the third will test tomorrow. Fill the Boot will be November 30th from 11AM-1PM at Legacy Park, all proceeds will go to Marne Food Bank. The new engine is expected to arrive in April 2026.

Letters and Correspondence:

- Mayor Hale reported 13 correspondences from residents on the water project so far this month. Update received this afternoon stated the road from Bolen Rd to bottom of hill will be re-paved tomorrow. Phase One completion date has been moved to October 2026.

Planning & Development:

- President Molnar gave an update from the Planning & Development meeting. Informed Council of discussion surrounding short-term rental application and associated fee. Per Zoning Inspector, Rex Adkins new zoning code lists a short-term rental application but no fee associated. Planning & Development recommending fee of \$150.00 for two years. Council will need to approve legislation at the December meeting as an emergency to align with the rollout of IWorqs in January 2026.

Village Planner: Neighborhood Strategies

- Development Standards (FKA Design Guidelines): We are compiling the document with editing underway

- Rural & Tribal Assistance (RTA) Grant: A grant application for \$2,002,500 was submitted. Anticipated award notification is January 2026.
- ODNR 2025 Urban Forestry Grant: A grant application for \$99,120 has been approved! There is an introductory call on November 17 at 1PM. NS & Councilor Wright will be attending.
- SS4A: Stakeholder meetings are taking place this week including community organizations, transportation, emergency services and local businesses. Report drafting is underway.
- High Street Concept: The first steering committee meeting was held November 5th. The purpose was to introduce the project to the committee. The steering committee charrette will take place November 19th from 5:30PM-8:30PM.
- LV Region Meeting: We participated in the regional meeting held at the School District office on November 6th.

Zoning Inspectors Report:

- 42 permits issued to date. Final notices issued and mailed out this past week, next step will be issuing a court citation. IWorqs setup is moving along, utility billing module is completed, currently working through code enforcement module. During the code enforcement module, it was discovered that the Village does not have a short-term rental license application but the new zoning code does require it and renewal every two years. Rex Adkins gave other examples of local municipalities, after discussion with Planning & Development agreed for a fee of \$150.00 for two years. Council will need to approve legislation at the December meeting.

Fiscal Officer Report:

- All funds for the month of October have been accounted for, and the bank statement has been successfully reconciled.
- The Auditor of State Fiscal Officer Training was attended on October 31st in Columbus. Fiscal Officer Gieseler has earned a total of 19 credit hours this year, exceeding the 12 credit hours required to maintain audit compliance. A key takeaway from the recent training was that, although we continue to experience growing pains due to staffing limitations and resource constraints, our approach to managing the Public Service Contract remains in the best financial interest of the village. Conversations with other entities confirmed that assuming the overhead of employees, equipment, and vehicles would place a significant financial burden on our operations.
- The 2026 Budget is being built and will be in your hands as soon as possible for review and approval at the next meeting.
- The Ohio EPA has reached out for an MS4 audit. This includes the onsite tour of outfalls etc. I have asked LCSW if they can assist with this inspection.
- Councilor Wright made a motion to send the bills to finance, second by Councilor Pierce, all ayes. Councilor Vogel made a motion to pay the bills, second by Councilor Cost, all ayes.

Finance Report:

- Street levy did not pass in recent election; Village will be resubmitting for May 2026. Council will have to pass legislation as an emergency in December to send to the Licking County Board of Elections by deadline.

BPA:

- 48 customers behind for a total of \$10,216.20. The plant is running outstanding. A new diverter gate has been installed, reprogrammed and running well.

Grounds Report:

- None

PW Report:

- LAW started the infrared repairs over the last few weeks but weather has caused delays. Bryan Murphy from LAW called and stated that the section near Panther Pizza will be re-done at their expense. Met with Sam, Village Engineer at washout, seeding will be done tomorrow to wrap that project up. Also went to look at Panther Dr. intersection, suggested making the radius larger to allow room for buses to turn. Looked at S. Main culvert and catch basin, small changes are needed. Hoping to get down before the end of year. Need to look at ordering salt for winter.

Engineers Report: Verdantas

- High St.: Verdantas has roundabout alternatives to present to the Village and other local stakeholders. Verdantas has sent available timeframes that work with ODOT, LCATS, and Verdantas to village staff.
- Water Main Installation: Project is planned to be completed by October 2026. Miller Pipeline is hoping to complete the High Street mainline back to the steel plates before first December snow. Verdantas is waiting on verification on 4" Storz fittings being installed with Hydrants. Rough patch between Bolen and school being repaved on 11/13.
- S. Main Storm Improvements: Plans need stamped by ADR & plans tweaked to concrete pavement repair. Tyler Flowers to complete work
- Hainsview Ph. 5-Ditch Drainage: Verdantas is doing follow up assessment of what work was completed, and what work remains relating to the culverts and ditches.
- Updates:
 - Hainsview Ph5 Pipe Washout Repair – Tyler Flowers has stated that the project is substantially complete.
 - Crack in High Street in front of Hanover Pizza.
 - Shelly has crack sealed streets per our 11-month walkthrough comments for Lower Village Paving Ph1.
 - Sanitary sewer camera work and report has been completed for Heather Petit (535 Eric Dr)
 - Engineering assessment is ongoing for the Hainsview Ph5 Sanitary Sewer camera work.
 - Two OPWC applications (paving and storm) were submitted by Verdantas. Guardrail and lighting were included in the OPWC Grant application for Lower Village Paving Phase 2. Both applications were submitted on November the 7th.

Street Committee:

- Sealing is now completed. Councilor Wright talked with the City of Newark today, letting Tyler Flowers know he can call to get anytime.

Stormwater Report:

- Following up on the sewer line at Eric Dr. and potential construction by resident in the area. Communication recommendation from Engineer was given to resident by BPA.

Grievance:

- None

BZA:

- None

Legislation

- Resolution 13-2025: A resolution transferring funds within the 5201 Enterprise Fund to pay the remainder of salaries for the fiscal year ending December 31, 2025 on behalf of the Village of Hanover, Licking County, State of Ohio, and declaring an emergency. Councilor Wright made a motion to waive the second and third reading, second by Councilor Vogel. Councilor Vogel made a motion to adopt, second by Councilor Cost. Vote by roll call: Pierce-Yes, Wright-Yes, Vogel-Yes, Cost-Yes, Renicker-Absent, Spaulding-Absent.
- Ordinance 39-2025: An Ordinance appointing and setting a salary for a Wastewater Billing Clerk on behalf of the Village of Hanover, Licking County, State of Ohio—First Reading
- Ordinance 40-2025: An Ordinance appointing and setting a salary for a Zoning Inspector for the Village of Hanover, Licking County, State of Ohio—First Reading
- Ordinance 41-2025: An Ordinance appointing and setting a salary for a Fiscal Officer Assistant on behalf of the Village of Hanover, Licking County, State of Ohio—First Reading
- Ordinance 42-2025: An Ordinance adopting a Social Media Policy for the Village of Hanover, Licking County, State of Ohio, and declaring an emergency. Councilor Wright made a motion to waive the second and third reading, second by Councilor Pierce. Councilor Cost made a motion to adopt, second by Councilor Vogel. Vote by roll call: Pierce-Yes, Wright-Yes, Vogel-Yes, Cost-Yes, Renicker-Absent, Spaulding-Absent.
- Ordinance 43-2025: An Ordinance adopting a Cybersecurity Policy for the Village of Hanover, Licking County, State of Ohio, and declaring an emergency. Councilor Vogel made a motion to waive the second and third reading, second by Councilor Cost. Councilor Pierce made a motion to adopt, second by Councilor Wright. Vote by roll call: Pierce-Yes, Wright-Yes, Vogel-Yes, Cost-Yes, Renicker-Absent, Spaulding-Absent.
- Ordinance 44-2025: An Ordinance fixing the salaries for the Mayor, Council Members, Board of Public Affairs, and Fiscal Officer for the calendar year ending December 31, 2026 for the Village of Hanover, Licking County, State of Ohio. --First Reading

New/Old Business:

- Councilor Vogel stated Jason Carson will be delivering the Village Christmas tree. Christmas Tree decorating and lighting will be on November 30th from 11AM-1PM alongside Fill the Boot. Village Christmas Dinner will be December 17th at 6PM, RSVP to Pam Vogel by December 13th.

Mayor's Minute:

- None

A motion to adjourn the meeting was made by Councilor Wright, second by Councilor Cost at 7:40PM. All Ayes.

RESPECTFULLY SUBMITTED:

X

Mayor Brandon Hale

X

Fiscal Officer Nicole D. Gieseler