

**Village of Hanover**  
**Council Meeting Minutes**  
**October 8th, 2025**

Mayor Brandon Hale called the Village of Hanover council meeting to order at 6:30PM and led us in the Pledge of Allegiance.

**Roll Call:**

|                             |                         |
|-----------------------------|-------------------------|
| Mayor Brandon Hale: Present | Steve Cost: Present     |
| Justin Pierce: Present      | Donna Renicker: Present |
| Brett Wright: Present       | Sue Spaulding: Present  |
| Pam Vogel: Present          | Rex Adkins: Present     |

**Minutes:**

- The minutes of the September 24th, 2025 meeting were reviewed and discussed. With no further corrections or additions, a motion to accept the minutes was issued by Councilor Vogel and seconded by Councilor Renicker. All Ayes.

**Visitors/Citizens:**

- None

**Fire Dept. Report:**

- 48 runs in September. Hanover Twp. 25, Hanover Village 10, Perry Twp. 8, mutual 5.

**Letters and Correspondence:**

- Rex Adkins received letters informing the Village that Windstream has been bought out. The new company is sending out notices to all residents. No change in service is expected at this time.
- Mayor Hale spoke with Dacar Chen regarding adding more mobile homes in the park. Mr. Chen offered to eliminate the parcel on High and build a structure with business on bottom, residential on top. Mayor invited Mr. Chen to the meeting tonight but he was unable to attend, requested a place holder at the next P&D meeting as he will present his plans to P&D.

**Planning & Development:**

- President Molnar gave an update to Council members that primary discussion during the meeting was regarding current zoning requirements with pools and fencing. The majority voted to leave as is and make no changes.
- President Molnar received the same correspondence from Mr. Chen regarding the mobile home park.
- Jim, Neighborhood Strategies is going to set up a meeting to discuss the potential of a JEDD.

**Village Planner: Neighborhood Strategies**

- Development Standards (FKA Design Guidelines)
  - A meeting was held on September 22, 2025 to lighting standards. The next meeting will be October 13, 2025.
- Rural & Tribal Assistance (RTA) Grant

- A grant application for \$2,002,500 was submitted. Anticipated award notification is January 2026.
- ODNR 2025 Urban Forestry Grant
  - A grant application for \$99,120 was submitted to the Ohio DNR Urban Tree Grant program. The application included in-kind time from the Village in the amount of \$22,100. The full application text has been delivered to the Village. Anticipated award notice is October 15, 2025.
- SS4A
  - The September meeting was cancelled. The SSA4A Safety Action Plan open house was held September 17th, 6-PM at the Village Office which included a self-guided reading and giving input facilitated by Neighborhood Strategies and Jacobs staff. Approximately 12 people attended the event. The SS4A Safety Action Plan pop up event was held October 3rd at the Licking Valley football game which included giving input facilitated by Neighborhood Strategies, approximately 50 people attended.
- High Street Concept
  - The project schedule has been updated. Tentative update meeting with the Village will be held next week.

### **Zoning Inspectors Report:**

- 35 permits for the year. Valley Blvd complaint has been resolved. Basketball hoop in the Clearview Area has been removed. Been in communication with Jody Richter's officer to coordinate a meeting to review code enforcement cases that will likely go to court in the next few months.
- Collecting and preparing data for the IWorq system. Set up started roughly 2 weeks ago, so far we have had 2 training meetings. Required link has been posted to the Village website but takes to the site and states "Under Construction." Once everything is set up, it will go live.
- 1 denied permit for garage on Main that will likely go to BZA. Waiting on variance application to be received.
- Right-of-way permit application that will be uploaded to the Village website. Did not previously have one but with the new zoning regulations, that was added in.

### **Fiscal Officer Report:**

- All money is accounted for the month of September and the bank state has been reconciled.
- Legislation is on the table tonight for the approval of Verdantas and Flowers Land Services to complete the required work for the OPWC EMG Hainsview Phase 5 washout project. PO's have been created so we are ready for invoicing.
- SS4A Q3 Financial Reporting and Performance Reporting is due on Oct. 13th. We are working with Neighborhood Strategies to submit the required information by the deadline.
- Attempting to reinstate the living meeting list and project update document that had been given to all officials in the past.
- Councilor Renicker made a motion to send the bills to finance, second by Councilor Spaulding, all ayes.
- Councilor Spaulding made a motion to pay the bills, second by Councilor Vogel, all ayes.

### **Finance Report:**

- Meeting was held on October 1st. Contracts have been sent for retainers and appointments to Engineer, Planner, Solicitor, and Public Works. Asked if those individuals would be interested in a 2 or 3-year term, waiting on responses.
- First payment sent for IWorq, \$6400.00 will come out of the general fund and \$3500.00 from enterprise fund.

**BPA:**

- 50 customers behind for a total of \$12,377.24
- This is the last month we have to run the infrared lights on the discharge end of the plant for this year. The diverter gate has been installed and there is a factory representative coming next Monday to set up the electronic limits on the gate. The quote we were given to have this person set the limits was \$7,879.00.

**Grounds Report:**

- Councilor Spaulding and F/O Gieseler went around the building to review any needed upkeep before the end of year. Need to contact JD Johnson to get an annual review of siren.

**PW Report:**

- Call received from the School that the Panther Dr. sign was knocked over again. The sign was fixed but would suggest adding the street sign to the top of the stop sign and moving the stop & speed limit sign closer to the sidewalk. Also potentially add white reflector posts to protect vehicles and buses from driving on the sidewalk and protecting pedestrians.
- Sign stolen from the park. Reported to the Highway County Garage.
- Spoke with Bryan Murphy at LAW regarding the pavement in front of Panther Pizza. LAW is available in the next 2 weeks. Tyler confirmed 7 spots have been located.
- Call from the Engineers Office requesting sewer plans for Hickman Rd. Tyler recommended contacting Village BPA.

**Engineers Report: Verdantas**

- High St. Intersection: Verdantas has roundabout alternatives to present to the Village and other local stakeholders. Verdantas will schedule a meeting with Scott Beery, Brandon Hale, Dave Molnar and Brett Wright.
- Hanover Drainage Study Area 3 & 4 Report: Verdantas has prepared an estimate. In two weeks, Verdantas will be bringing documentation for the grant that will need to be signed.
- Water Main Installation (Structerpoint): Project is planned to be completed by July 2026. No work is planned within the Village until December 2025. Verdantas will verify Stortz fittings are being installed with hydrants.
- S. Main Storm Improvements: Task order has been submitted to Village for Verdantas to complete construction administration. Plans need to be stamped by ADR (tweaked to concrete mix). Tyler Flowers to complete work.
- Hains Hill Dr. Storm Improvements: Further ditch excavation has been completed by Layton and no ponding is now visible.
- Updates:
  - Hainsview Ph5 Pipe Washout Repair – Tyler Flowers is hoping to start next week. Headwall has been delivered
  - Crack in High Street in front of Hanover Pizza
  - Event Center – Meeting needs to take place
  - Sanitary sewer camera needs authorized with VisuSewer for Heather Petit (535 Eric Dr)
  - VisuSewer started work on 10/08 inspecting the Hainsview Ph5 Sanitary Sewer
- Action Items:
  - An 11-month walkthrough has been completed for Lower Village Paving Ph1. Verdantas is pulling together a list and exhibit for Shelly.
  - Patch work to be completed by LAW needs scheduled and repair markings completed. Tyler and Brett plan to complete this.
  - Guardrail and lighting will be added to OPWC Paving project

**Street Committee:**

- Councilor Wright received a call from the Licking County Sheriff's Office that a stop sign at Main was stolen. The sign was quickly replaced.
- LAW should be out in the next 2 weeks to complete work on High St.
- Looking to schedule crack sealing after LAW has completed their work. Mayor Hale confirmed those funds have been budgeted for the project.
- Councilor Wright suggested looking at getting a sign for the tunnel that states no trucks and includes solar powered flashing lights.

**Stormwater Report:**

- Many street lights in Hainsview need tree removal. If the tree grant is awarded, would like to use some funds for clearing.

**Grievance:**

- None

**BZA:**

- None

**Legislation****Ordinance:**

- Ordinance 34-2025: An Ordinance authorizing and directing the Mayor to execute a contract with Flowers Land Service for the Ohio Public Works Commission (OPWC) Hainsview Phase 5 Pipe Washout Project on behalf of the Village of Hanover, Licking County, State of Ohio, and declaring an emergency. Councilor Renicker made a motion to waive the second and third reading, second by Councilor Spaulding. Councilor Wright made a motion to adopt, second by Councilor Vogel. Vote by roll call: Pierce-Yes, Wright-Yes, Vogel-Yes, Cost-Yes, Renicker-Yes, Spaulding-Yes.
- Ordinance 35-2025: An Ordinance authorizing and directing the Mayor to execute a contract with Verdantas, for engineering services rendered for the Ohio Public Works Commission (OPWC) Hainsview Phase 5 Pipe Washout, Project No: 30992 on behalf of the Village of Hanover, Licking County, State of Ohio and declaring an emergency. Councilor Wright made a motion to waive the second and third reading, second by Councilor Cost. Councilor Spaulding made a motion to adopt, second by Councilor Pierce. Vote by roll call: Pierce-Yes, Wright-Yes, Vogel-Yes, Cost-Yes, Renicker-Yes, Spaulding-Yes.

**New/Old Business:**

- F/O Moran reported final numbers from 2025 River Round Up. 8,610lbs of trash collected, 174 tires removed, 1,321lbs of scrap metal gathered and 1 full size truck.
- Councilor Vogel and F/O Moran participated in a class discussion with Beth Adkins at Licking Valley High School regarding Hometown Heroes. Discussed the program and the challenges the Village faces with the current light pole structure. The HS students will be working on alternative ideas and solutions.
- Councilor Vogel and F/O Gieseler have started planning the annual Christmas dinner. Waiting on a return call from Virtues, looking at December 18th tentatively. Also looking at coordinating having a Christmas tree donated for the Village and creating a community event. Need volunteers to help plan.

**Mayor's Minute:**

- Mayor Hale attended the Licking Valley School Finance Meeting. The treasurer reported the current status of school finances. Discussion was held about the cut back/elimination of property taxes but in return looking at models of sales tax jumping to near 16.09%. These impacts could have major impacts on schools, municipalities, etc. Licking Valley is also closely monitoring a new House Bill that could impact funding from the State to the school. Potential impact of \$4 million over 3 years.

A motion to adjourn the meeting was made by Councilor Wright, second by Councilor Renicker at 6:51PM. All Ayes.

RESPECTFULLY SUBMITTED:

X

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Mayor Brandon Hale

X

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Fiscal Officer Nicole D. Gieseler