

Village of Hanover
Council Meeting Minutes
August 13, 2025

Mayor Brandon Hale called the Village of Hanover council meeting to order at 6:35PM and led us in the Pledge of Allegiance.

Roll Call:

Mayor Brandon Hale: Present	Steve Cost: Present
Justin Pierce: Present	Donna Renicker: Present
Brett Wright: Present	Sue Spaulding: Present
Pam Vogel: Present	Rex Adkins: Present

Minutes:

- The minutes of the July 23rd, 2025 meeting were reviewed and discussed. With no further corrections or additions, a motion to accept the minutes was issued by Councilor Vogel and seconded by Councilor Wright. All Ayes.
- The minutes of the July 30th, 2025 meeting were reviewed and discussed. With no further corrections or additions, a motion to accept the minutes was issued by Councilor Spaulding and seconded by Councilor Wright. All Ayes.

Visitors/Citizens:

- None

Fire Dept. Report:

- 19 runs in July
- Staffing has been good, wrapping up summer. Looking at the purchase of a new ambulance and needed heart monitors.

Letters and Correspondence:

- None

Planning & Development:

- President Molnar updated Council on discussion during the Planning & Development meeting regarding updating the fee schedule. Minor changes will be made, Neighborhood Strategies will make edits and send out for Council to review. Asking Council to review at next meeting by emergency.

Village Planner: Neighborhood Strategies

- Stephanie & Jim with Neighborhood Strategies recommend that Hanover Subdivision Regulations are reviewed for needed updates to support new zoning code. Current subdivision regulations reference Licking County subdivision regulations which are specific to rural areas. If it is decided that updates are needed, Neighborhood Strategies offers to seek funding for this in the new year with potential funding from the Licking County Foundation.
- Rural & Tribal Assistance Grant is opening back up. Due September 8th at 2PM. Grant is funded on a first come first funded basis. Grant submission is ready for the first round but waiting on confirmation that no changes were made to the requirements.

- ODNR 2025 Urban Forestry Grant is due by August 27th. Neighborhood Strategies are preparing a grant application asking for up to \$100,000.00. Funds will be used to replace dead trees and proactively asking for resources to plant trees in key corridors such as High St, around Hanover Clock, Legacy Park, etc.
- Minor corrections made to zoning code document and republished. Jim with Neighborhood Strategies is recommending best practice updates to the fee schedule for zoning and development applications based on similar communities.
- Working to get the public input online survey posted and advertised ahead of the SS4A Safety Action Plan open house. Also working to finalize stakeholder groups and scheduling of discussions for input.
- SS4A Open House September 17th, 6PM-8PM, Village Office.
- Neighborhood Strategies waiting on American Structurepoint to kick off the High Street concept project. Neighborhood Strategies will lead front end concept and planning, while Structurepoint will lead technical road design.

Zoning Inspectors Report:

- 27 zoning permits issued to date.
- Notice of Violations
 - 2 Failure to obtain a permit for driveways
 - 1 Failure to enclose pool
 - 1 Commercial vehicles parked in residential district
 - 1 Unpermitted use in residential district
- Complaint from resident regarding neighbors chickens roaming in their yard. Resident at Elm & Clearview estimated to have 20 chickens. Resident advised they are now confined and will work on re-homing after being explained zoning regulations.
- Spoke to Resident on Elm in reference to a complaint about a permanent basketball hoop installed in right-a-way. The property owner advised it would be removed in two weeks.

Fiscal Officer Report:

- All money is accounted for the month of July and the bank statement has been reconciled.
- Rocky Fork Creek River Round Up scheduled for September 6th. The sign up link has been shared on the village Facebook page.
- Licking County Soil and Water village creek walk has been rescheduled for August 23rd 10-noon. Property owner by McGee Ballfield have been notified of the date change and they have approved access to their property. A flyer will be posted on Facebook once received from LCSW
- Fall is approaching which means budget creation will begin for fiscal year 2026. Planning commission and council chairs will need to submit any funding increases to existing projected needs (like crack sealing or culvert maintenance) or anything new they foresee needed in 2026. Please submit to the finance committee by Sept 10th if possible.
- All paperwork has been completed and approved for the W. High St Concept Design TIP. Structurepoint has indicated they are eager to get started.

Finance Report:

- Levy was sent to the Board of Elections. If passed, estimated \$138,000.00 to the Village.

BPA:

- 57 customers behind totaling \$12,044.64
- Plant is running well, made permit for the month
- Installed rebuilt gear box

Grounds Report:

- Mosquito spraying was done in the Village on August 12th by the Health Department

PW Report:

- None

Engineers Report: Verdantas

- High Street: Verdantas is investigating what if any improvements could possibly be made to the current school traffic patterns. Meeting needs scheduled for this. A meeting needs scheduled with the school district
- Hanover Drainage Study Area 3 & 4: ADR submitted an updated report on 05/29. Verdantas is going to submit an OPWC application for an initial piece of the storm sewer. The goal to keep the project under \$400k to help with grant scoring.
- Water Main Installation (Structurepoint): Structurepoint has been dealing with delays due to trench failures. Sand seams have been encountered throughout their work. They are striving to keep one lane of traffic open.
- Hains Hill Drive Storm Improvements: Sanitary service was installed last week, and the old sanitary service has been removed under the ditch. The ditch is being re-graded today to provide positive drainage and eliminate the ponding that has been occurring.
- Updates:
 - LAW has completed two test heat repairs on High Street. One at the bridge and one at the new storm pipe crossing at 1723 High Street
 - Emergency OPWC application has been prepared to repair the storm sewer outlet for Hainsview Ph 5. Village staff will need to submit the application. Further instructions were provided via email last week.
 - 11-month walkthrough needs to be scheduled for Lower Village Paving Ph1
- Action Items:
 - Coordinate with Curtis Kurto about Hainsview Dr ditch
 - Crack in High Street in front of Hanover Pizza
 - Event Center – Re-grading in front of building
 - Sanitary sewer camera at settling location for Heather Petit (535 Eric Dr)
 - Inspect homeowners' culverts
- Funding Options: Verdantas internally is researching funding options for the village and specifically how to move forward. Three OPWC applications (paving, storm, and emergency storm) are being or have been prepared by Verdantas.

Street Committee:

- N. Main washout starting to take out the edge of the roadway. Tyler is going to evaluate.

Stormwater Report:

- Near 555 Eric Dr. there is a pine tree that is hanging in the road. Councilor Wright is aware and has discussed removal with Tyler.
- Still needing volunteers for River Round Up
- Visited 240 Jenna Lane to look at the utility box location. Resident stated that during heavy rain water flows through it. Councilor Pierce reached out to Energy Coop via email several times with no response.

- Resident at 535 Eric Dr had concerns of erosion. Councilor Pierce and Village Engineer Sam agreed it does not look like erosion but that water is running around the pipe which can cause settling. Running a camera would help ensure their conclusion.
- Phase 5 open item relating to potential delay requirement for rock removal. Mayor Hale opened discussion to Council. Council agreed to stay with the current plan. Mayor Hale will notify resident Mrs. Clark of decision.

Grievance:

- None

BZA:

- None

Legislation

Ordinance:

- Ordinance 25-2025: An Ordinance authorizing a retainer increase and the amendment of Ordinance 41-2024 for engineering and consulting services provided by Verdantas for the fiscal year ending December 31, 2025 on behalf of the Village of Hanover, Licking County, State of Ohio and declaring an emergency. Councilor Vogel made a motion to waive the second and third reading, second by Councilor Renicker. Councilor Pierce made a motion to adopt, second by Councilor Spaulding. Vote by roll call: Pierce-Yes, Wright-Yes, Vogel-Yes, Cost-Yes, Renicker-Yes, Spaulding-Yes.
- Ordinance 26-2025: An Ordinance authorizing and directing Neighborhood Strategies to submit an application for the Ohio Department of Natural Resources (ODNR) for the 2025 Urban Forestry IRAF Grant on behalf of the Village of Hanover, Licking County, State of Ohio and declaring an emergency. Councilor Wright made a motion to waive the second and third reading, second by Councilor Cost. Councilor Vogel made a motion to adopt, second by Councilor Renicker. Vote by roll call: Pierce-Yes, Wright-Yes, Vogel-Yes, Cost-Yes, Renicker-Yes, Spaulding-Yes.
- Ordinance 27-2025: An Ordinance authorizing and directing the Mayor to execute a contract with Verdantas, for the submission of the Ohio Public Works Commission (OPWC) grant application for the Area 3 Drainage Phase 1A Storm Replacement on behalf of the Village of Hanover, Licking County, State of Ohio and declaring an emergency. Councilor Renicker made a motion to waive the second and third reading, second by Councilor Wright. Councilor Spaulding made a motion to adopt, second by Councilor Pierce. Vote by roll call: Pierce-Yes, Wright-Yes, Vogel-Yes, Cost-Yes, Renicker-Yes, Spaulding-Yes.
- Ordinance 28-2025: An Ordinance authorizing and directing the Mayor to execute a contract with Verdantas, for the submission of the Ohio Public Works Commission (OPWC) grant application for the Lower Village Paving Project- Phase 2 on behalf of the Village of Hanover, Licking County, State of Ohio and declaring an emergency. Councilor Spaulding made a motion to waive the second and third reading, second by Councilor Renicker. Councilor Wright made a motion to adopt, second by Councilor Cost. Vote by roll call: Pierce-Yes, Wright-Yes, Vogel-Yes, Cost-Yes, Renicker-Yes, Spaulding-Yes.
- Ordinance 29-2025: An Ordinance authorizing and directing the Mayor to execute a contract with Verdantas, for the submission of the WPCLF Nomination for infrastructure projects on behalf of the Village of Hanover, Licking County, State of Ohio and declaring an emergency. Councilor Pierce made a motion to waive the second and third reading, second by Councilor Wright. Councilor Spaulding made a motion to adopt, second by Councilor Renicker. Vote by roll call: Pierce-Yes, Wright-Yes, Vogel-Yes, Cost-Yes, Renicker-Yes, Spaulding-Yes.

New/Old Business:

- Councilor Wright: Have only received one quote back for the tree replacement on High. Albyns came back but currently waiting on a second one.

Mayor's Minute:

- Mayor Hale gave an update on the water main installation. Per Structurepoint, beginning August 20th, they will work with one lane closed between the hours of 9AM-2PM to prevent school traffic delays. Lane closure should not be more than 10 minutes.

A motion to adjourn the meeting was made by Councilor Spaulding, second by Councilor Renicker at 7:49PM. All Ayes.

RESPECTFULLY SUBMITTED:

X

Mayor Brandon Hale

X

Fiscal Officer Nicole D. Gieseler