



Administration Office
200 New Home Drive
Newark, Ohio 43055
Telephone: 740-763-2641
Fax: 740-763-2641
www.HanoverOhio.net

APPLICATION FOR FARM OR RESIDENTIAL DRIVEWAY PERMIT

Date _____

Application Number: _____

Fee: \$ _____ Check Number: _____ Cash: _____

1. Applicant Name: _____ Phone: _____
2. Mailing Address: _____ City: _____
3. Email Address: _____
4. Property Address: _____
5. I agree to comply with the conditions, restrictions, and regulations of the office of Village of Hanover Planning, and I understand that the granting of this permit does not in any way abridge the rights of the Village of Hanover Planning Commission or Village of Hanover Council in their jurisdiction of the Village Streets.

Applicants signature: _____ Date: _____

-- Below for official use only --

Application Received: __ / __ / __ By: _____

Required Culvert Size: _____" diameter by _____' Minimum Length (min. 12")

Signatures:

Inspected by:

Village of Hanover, Zoning Inspector: _____

Reviewed / Approved by:

Village of Hanover, Village Engineer: _____

Village of Hanover, Mayor: _____

FARM OR RESIDENTIAL DRIVEWAYS AND APPROACHES

I. RESONSPONSIBILITY

- A. The owners of land shall construct and keep in repair all approaches or driveways from the public roads, under the direction of the Village Council.
- B. Property owner at his expense shall furnish all material, labor, and equipment necessary for construction and proper maintenance of driveways and approaches.
- C. If at any time the culvert ceases to function properly, Village forces may remove it in order to insure proper roadway drainage.
- D. If, during road and ditch maintenance operations, the Village destroys the approach or driveway of any abutting property owner, the Village will reconstruct it.

II. DESIGN REGULATIONS

- A. Maintain minimum grade and develop drive profile to generally conform to shoulder contour. Drive and approach to be so constructed to avoid washout of loose surface material and so that no surface water will be drained onto County or Township road.
- B. Culvert for drive shall be laid to line and grade of adjacent roadside ditch or as specified by the Village Engineer or his representative.
- C. Pipe size shall be a minimum of 12-inch diameter by 30 feet long or as specified by the Village Engineer or his representative.
- D. Recommended Pipe: corrugated metal, reinforced concrete, or corrugated polyethylene smooth lined.
- E. Cover over pipe will vary according to individual conditions, however a minimum of 12-inches is recommended.
- F. Driveway approaches shall be level with or below road level for approximately 25 feet.

B.

