

**Village of Hanover
Council Meeting Minutes
May 14, 2025**

Mayor Brandon Hale called the Village of Hanover Council Meeting to order at 6:00 pm and led us in the Pledge of Allegiance. Fiscal Officer Gieseler gave the invocation.

ROLL CALL:

| | |
|-------------------------|------------------------|
| Brandon Hale: Present | Brett Wright: Present |
| Sue Spaulding: Present | Justin Pierce: Present |
| Donna Renicker: Present | Pam Vogel: Present |
| Steve Cost: Present | Rex Adkins: Present |

MINUTES:

The Minutes of the April 23, 2025 regular meeting and public hearing were reviewed and discussed. Being no further corrections or additions, a motion to accept the minutes was issued by Councilor Wright, and 2nd by Councilor Vogel. All Ayes.

VISITORS:

- Nothing.

CITIZENS:

- Nothing.

FIRE DEPT REPORT:

- 47 Runs total for the month of April. 15 – village, 10- Perry, 10- Hanover Twp, 12- Mutual Aid.

PLANNING & DEVELOPMENT

- Most of the planning discussion will be given in the zoning inspector and village planner report.
- Meeting is scheduled in July with LCATS and Hanover Township to discuss the updating of Seven Hills Road.

ZONING INSPECTOR'S REPORT:

- 17 permits received to date for 2025.
- 2 violation cases. 180 Edith Dr- fence install without permit. Permit received. 2861 E. High- sanitation complaint, property is being monitored for clean-up.
- Complaint received regarding camper that was placed near Main Street tunnel. Camper is on the railroad property, needs removed.
- Village streets were driven to review properties for violation. Several violations noted such as gravel driveways, pools and ponds without fences. Question was presented if the village would like proactive or reactive code enforcement. Does any of our zoning updates need addressed. Code will continue to be reviewed.
- iWorQs software would assist in managing the zoning department. It would allow for electronic collection of data on each property when applicable and then the property owner could see it.
- Athletic court permit request in Hainsview Phase 5 was inquired about. The property owner had to reduce the size and relocate in order to meet code. This was completed and permit was approved. Mayor Hale advised to make sure as many details as possible are obtain prior to seeking solicitors advice to help monitor solicitor cost.

VILLAGE PLANNER REPORT: Neighborhood Strategies

- NS: Form Base Code/ Update: Planning Public Hearing took place prior to tonight's regular Planning meeting. Council's Public Hearing is scheduled for 4/23 at 6:00 PM.
- NS: SS4A: Committee Meeting held 3/19. Progress is being made. LV Student Sam Busic assisted with data mapping. It was identified that weather was not a factor in crash records. Sam also assisted with new community youth engagement ideas, including but not limited to the school's podcast. Jacobs Engineering firm is analyzing historical traffic data and putting counter measures in place as the village grows so that we can maintain low crash rates. Next meeting is scheduled for April 23rd.
- NS: SS4A next meeting is scheduled for May 28th. Public/community engagement plan is being finalized. Interactive community input tool is being drafted. LVHS podcast is in discussion to assist with public engagement.
- NS: Zoning revision and Form Base Code: Code draft is going through legislative readings. Draft can be found on the village website and comments can be submitted. New software was obtained by NS to measure development stress on infrastructure. Structurepoints landscape architect is assisting with visual aids of what new development could look like with updated code.
- NS: Village Center Design Guidelines. Meeting held March 25 to begin reviewing standards. Will set an additional meeting in June.
- NS: NOFO received from the Build America Bureau regarding the reopening of the Rural and Tribal Grant. Additional funds have been allocated to this pot of funding, currently at \$54.2M.

- NS: Pickleball in the Valley: The TJ Evans Foundation was met with to discuss acquiring the land in the Old Hanover area. Foundation is interested in land but would not place structures on property because of it being in a flood zone.
- NS: LV Regional Planning meeting took place on May 1st at the LV District Office. Elected officials from the townships and village that make up the school district were invited to attend. Discussion took place regarding the Village of Hanover Form Base Code and Zoning Update.
- NS: High/Hainsview TIP traffic study meeting took place May 7th at the LV District Office. Discussion took place on traffic mediation surrounding school drop off and pick up. Verdantas and LCATS assisted with providing data to the traffic study and the importance of the school finding a resolve to the drop/pick up time.
- NS will be presenting an update on the villages planning efforts to the LCATS Board in July.

LETTERS AND CORRESPONDENCE:

FISCAL OFFICER REPORT:

- All money is accounted for the month of April and the bank statement has been reconciled.
- Attend a Fiscal Officer Utility Bootcamp last Wednesday May 7th. Some very valuable information was received regarding future infrastructure financial planning and rate monitoring. I have shared with BPA and have asked that they assist with developing the sewer infrastructure parts list so that we can monitor when items were replaced and attempt to predict when future replacement parts will be needed. There is a cost associated with each part, this helps to determine if our current rate structure is sustainable and if and when in the future we need to modify rates. The timing is great to implement this as BPA already had a plant walk through scheduled.
- Planning Next meeting took place today at the county. Discussion took place regarding county wide land use and the best way we can work together to plan for land use in a collaborative effort.
- FO suggested next planning step is a fiscal analysis of new zoning and development that could come due to area growth. This would assist the village with determining the potential maintenance cost and then also generated revenue. NS will provide a proposal for creating a fiscal analysis.
- Village audit took place today and yesterday.
- Water Project: Council was asked if payment drop box was desired here at village hall and if they prefer wall mount or free standing. Free standing, cemented post was selected.
- Hometown Heroes: Green light been given to move forward. Will execute project during the 2025-26 school year with LV assistance included. American Legion may assist families with banner purchases. Hanover Boom Committee contacted and pulled into the loop. Onset will be at Hanover Boom Event June 2026.
- Future Meeting List and Project Timelines Updated.
- Councilor Renicker made a motion to send the bills to finance, second by Councilor Wright, all ayes.
- Councilor Vogel made a motion to pay the bills, second by Councilor Wright, all ayes.

FINANCE/CIP REPORT:

- Finance committee met May 8th.
- Street Levy failed by 7 votes. Discussion will take place on how to move forward.
- Money will be moved from the General Fund to the Street Fund to sustain Street Fund.
- Suggestion provided to collect as many details as possible before reaching out to solicitor to reduce cost.
- Issue 2 passing may help fill the gaps in of missing street levy money.

BPA REPORT:

- 47 customers behind for a total of \$10,234.84.
- Plant running well, permit made.
- Hains Hill Sewer Repair- Layton submitted estimate with multiple options. Option 2.1 has been recommended to council for approval.

GROUND DIRECTOR REPORT:

- Yard sale day is set for Saturday June 7th.
- Community rummage day planned for Saturday June 14th.
- Marne Church is having issues with recycling dumpster in regards to pavement damage from increased traffic.

ENGINEERING REPORT, VERDANTAS:

- High/Hainsview TIP: We had a good meeting with the school district on Wednesday of last week (5/7). The school district provided an overview of their current traffic patterns, and where & when they see traffic issues occurring. They also provided insight on future school district projects in the area. Based on feedback from village and school district, Verdantas preparing a layout that shifts the preliminary roundabout footprint southeast from the existing intersection. A village stakeholder meeting is planned for next week 5/21.
- Hanover Drainage Study Analysis Area 3 & 4 (ADR): Discussion on Phase 1 was the primary focus. Phase 1 involved installing new storm sewer down Rocky Fork Dr, through Echo Dr. NE, Meadow Dr NE, and outletting behind the Event Center on Darla Drive. The current

estimated cost is \$785k for phase 1, but it is anticipated to increase due to the village requesting Rocky Fork Dr being switched from an open ditch design to storm sewer approach. The village also requested ADR assess the storm sewer down W. High St. from Legacy Park to the ball fields. The total estimated cost is \$2,599,670 for Phase 1 through Phase 4.

- Water Main Installation (Structurepoint): Project is planned to be completed by December 2025. Monthly calls are planned with the village with Verdantas (Sam Eppley) being the primary point of contact.
- Safety Intervention Grant: Info shared with FO. Application will be renewed in July.
- North Main Street Manhole Repairs: Meadow Court Manhole needs raised 5", and LAW has provided a price of \$1,100 for the 5th manhole. This needs approved by the village to continue. LAW has been awarded the work.
- Funding Opportunities: Congressional Earmark 2026 – Balderson, Husted, Moreno
 - Transportation, Housing and Urban Development Subcommittee *need to be mindful of guidance developed for 2026 Appropriations to understand the annual targets of the funding.
 - ODOT SIB Loan Program State Infrastructure Bank (SIB) | Ohio Department of Transportation
 - Rural Tribal DOT 2026 Grant The Rural Surface Transportation Grant Program US Department of Transportation
 - Transportation Systems Management and Operations (TSMO) – Toast scores
 - TSMO Coord. Brian Bosch - 740-323-5182 He covers: Coshocton, Fairfield, Guernsey, Knox, Licking, Muskingum and Perry
- High St Catch Basin: High St. Catch Basin needs mortared around pipe entering catch basin near the Jennings & Meister property. 04/14 Layton was shown photos and agreed to address issue

PUBLIC WORKS REPORT:

- Nothing.

STREET COMMITTEE REPORT:

- Complaint received regarding someone almost being hit head on at the bridge on Marne Road. There is a one lane bridge sign posted. 35mph sign was stolen, this will be replaced.
- Meadows at Hanover Condo Dev is completing ditch work and water is being pushed on road. This needs addressed to get water off of road.
- County engineer has advised that paving cost have gone down. Village continues to plan to piggy back on county OPWC paving in order to pave the remainder of S. Main and Marne Rd that sits in village limits.
- Windstream contacted due to limb on line S. Main St. Pat Simpson AEP rep and Hanover Twp Trustee will assist with trying to get a maintenance crew out to assist.
- Couch on Marne Rd reported by multiple people. Couch can be thrown in dumpster during rummage collection day 7/12/25.
- Charles Brothers will be providing a paving date soon. They are waiting on new paving equipment that has been ordered.

STORM WATER REPORT:

- Stormwater Analysis Areas 3 & 4: Meeting took place 4/30 for review. The village needs results submitted to LCSW for MS4 requirements. ADR is to be providing us updates from discussion points reviewed during the meeting.
- Quote on S. Main Drainage Repair is pending. Most likely will be received after Hains Hill Drainage Repair is complete.
- Village needs to obtain additional quotes on the Phase 5 drainage repair.

LAW SOLICITOR'S REPORT:

- Nothing.

GRIEVANCE COMMITTEE REPORT:

- Nothing.

APPEALS BOARD:

- Nothing.

ORDINANCES/RESOLUTIONS:

Ordinance 13-2025 An Ordinance authorizing and directing the Mayor to execute a change in contract with LAW General Contracting for the purpose of manhole casting adjustments for the Village of Hanover, Licking County, State of Ohio and declaring an emergency. Councilor Spaulding made a motion to waive the second and third readings, second by Councilor Wright. Vote by Roll Call: Pierce- Yes, Wright – Yes, Vogel – Yes, Cost- Yes, Renicker – Yes, Spaulding – Yes. Councilor Pierce made a motion to adopt, second by Councilor Vogel. Vote by Roll Call: Pierce- Yes, Wright – Yes, Vogel – Yes, Cost- Yes, Renicker – Yes, Spaulding – Yes.

Ordinance 14-2025 An Ordinance to repeal and replace the village zoning resolution. Second Reading.

Ordinance 15-2025 An Ordinance authorizing and directing the Mayor to execute a change in contract with Layton Inc, for the purpose of the Hains Hill Drive sanitary sewer line repair on behalf of the Village of Hanover, Licking County, State of Ohio and declaring an emergency. . Councilor

Renicker made a motion to waive the second and third readings, second by Councilor Spaulding. Vote by Roll Call: Pierce- Yes, Wright – Yes, Vogel – Yes, Cost- Yes, Renicker – Yes, Spaulding – Yes. Councilor Wright made a motion to adopt, second by Councilor Vogel. Vote by Roll Call: Pierce- Yes, Wright – Yes, Vogel – Yes, Cost- Yes, Renicker – Yes, Spaulding – Yes.

Ordinance 18-2025 An Ordinance authorizing and directing the Mayor to execute a change in contract with Layton Inc for the construction of the Hains Hill Drive Drainage Repair Project on behalf of the Village of Hanover, Licking County, State of Ohio and declaring an emergency. . Councilor Wright made a motion to waive the second and third readings, second by Councilor Pierce. Vote by Roll Call: Pierce- Yes, Wright – Yes, Vogel – Yes, Cost- Yes, Renicker – Yes, Spaulding – Yes. Councilor Renicker made a motion to adopt, second by Councilor Wright. Vote by Roll Call: Pierce- Yes, Wright – Yes, Vogel – Yes, Cost- Yes, Renicker – Yes, Spaulding – Yes.

NEW/OLD BUSINESS

Mayor Hale presented an opportunity for all to speak:

- Nothing.

MAYOR'S MINUTE:

- Resident from Hainsview Phase 5 JB Carroll was present to share his concern with the communication from the village and the actions requested regarding ditch repairs and modifications that are being required from necessary property owners. He requested that the village officials would act more as if they were for the people. He also indicated he appreciated all that the officials did on behalf of the community.
- Hanover Twp Trustee asked about the possibility of enclosing ditches. The history of Hainsview was reviewed regarding why the current ditches are open.

A motion to adjourn the meeting was made by Councilor Spaulding, 2nd Councilor Renicker at 8:46 PM. All Ayes.

RESPECTFULLY SUBMITTED:

Mayor Brandon Hale

Fiscal Officer Nicole D. Gieseler