

**Village of Hanover
Council Meeting Minutes
January 8, 2024**

Mayor Brandon Hale called the Village of Hanover Council Meeting to order at 6:30 pm and led us in the Pledge of Allegiance. Fiscal Officer Gieseler gave the invocation.

ROLL CALL:

Brandon Hale: Present	Brett Wright: Present
Sue Spaulding: Present	Justin Pierce: Present
Donna Renicker: Present	Pam Vogel: Present
Steve Cost: Present	Rex Adkins: Present

MINUTES:

The Minutes of the December 11, 2024 meeting were reviewed and discussed. Being no further corrections or additions, a motion to accept the minutes was issued by Councilor Spaulding, and 2nd by Councilor Renicker. All Ayes.

VISITORS:

- Together We Grow Gardens Org: Vanessa Cross, Director of organization, shared information about the possibility of a community garden being established within the village. The Hanover/Marne area has been given the designation of a “food desert” by a recent area study with the distance to a grocery store providing produce being more than 5 miles away. The project would be a collaborative effort between school, village and organization. Garden would service community members and be open at specific times for free picking or by renting beds. Startup cost is approx. 27K. Sustainability of existing gardens discussed as well as maintenance plans to keep gardens maintained. Attorney would have to draft a MOU agreement between three parties to establish expectations.

CITIZENS:

- Nothing.

FIRE DEPT REPORT:

- Total runs for the month of November -47. Village-12, Hanover Twp – 18, Perry Twp-9, Mutual Aid -8.
- 617 Runs for 2024. 129 within village. 1991 Fire Truck accident, truck will not be replaced due to parts being difficult to find. New truck is 3-9 mo out. Dept has a tanker w/pumping capability to use as well as sufficient equipment while waiting on new engine. Insurance money was received for wrecked engine.

PLANNING & DEVELOPMENT

- Kick off meeting for the year to reset. Future meetings discussed.
- FO Gieseler will be covering LCATS meeting next Tuesday.
- Molnar is working with Meadows at Hanover Condo Dev to aid in discussion with Licking County Water and Wastewater to assist with waterline implementation and how it will impact their condo community.
- Ron Burnett, ADR has created a model for stormwater improvement in the lower center village which will be released for village review soon.
- Form Base Code/ Zoning Update: Neighborhood Strategies provided a status update. Timeline provided for implementation of zoning updates and FBC. DOT Rural Assistance Grant opportunity shared with the village officials. Funding up to \$750K for individual entity or \$500K-\$2.25M if regional. Can be used for future phases of W. High St Concept Design Project. Councilor Spaulding made a motion to pursue the grant opportunity, second by Councilor Wright, All Ayes.

ZONING INSPECTOR’S REPORT:

- 2024 Summary provided: 42 Permits issued, 26 property complaints received, 15 complaints closed, 11 complaints pending.
- Hainsview Phase 5 Stormwater: Letters mailed. Survey’s completed and final report issued by ADR. Next set of letters to be mailed in this month to property owners and builders with drainage ditch or culvert pipe issues.
- Inspector attended several committee meetings regarding updating the village zoning resolution and map. Committee is close to final draft. Final will be presented to P & D with a recommendation to council to follow.

- International Property Maintenance Code voted into use and will assist in addressing blight properties.
- Procedures developed for issuing commercial building permits via the LCBC department. Updated permit application and created a Certificate of Zoning Compliance as part of the procedures.
- Training conference attended on legal updated regarding zoning/code enforcement and current trends in Planning/development.

LETTERS AND CORRESPONDENCE:

- Licking County Recycling: Dumpster bins behind Family Dollar will be moved to another location. New location will be advertised so public is aware. Move date has not been set.

FISCAL OFFICER REPORT:

- All money for the month of December 2024 has been accounted for and the bank statement has been reconciled.
- Year End process began. 2025 is established and bills are being paid. W-2 and 1099 are complete.
- Meeting list updated for the month of January.
- High/Hainsview Intersection TIP: Scott Hains with Verdantas will be present at the Jan 22 council meeting to provide us with and update. Sam Eppley present tonight provide us with a short update.
- SS4A committee kick off is scheduled for wed Jan 22 5-6pm. I am soliciting some additional members from local organizations.

FINANCE/CIP REPORT:

- Monthly finance committee met. Bridge City lot discussed as a potential site for a municipal building. Bridge City contacted and church will know within the next 12-18 months if they will build on lot or buy existing building they are leasing. Bridge City is open to further discussion.
- Together We Grow Gardens funding assistance discussed. FO will review opportunity with solicitor to make sure village can aid in project if housed on school property. Village could provide 50% of start-up cost up to \$14K.
- The village is considering establishing a Public Works Superintendent role to oversee and assist with street and stormwater projects. The job description would include snow removal, mowing and having their own equipment to do so as well as employees and liability coverage. Cost will be on a time & material basis with a not to exceed and will be funded from both General and Street Funds. There is enough organizational, meeting, and physical work to be completed to justify establishing this position.
- 2024 Accomplishment List distributed. Updates will be made to include zoning data.

BPA REPORT:

- 55 behind for total of \$7,672.20.
- Plant running well, made permit.
- Gearbox needs repair and maintenance.

GROUND DIRECTOR REPORT:

- Nothing.

ENGINEERING REPORT, ADR:

- OPWC Lower Village Paving Project – Phase 1: Disbursement available for signature. Ponding in driveways due to pavement lip will be evaluated. Photographs will be submitted to Verdantas. ODOT spec asphalt was used for paving, not grindings with tar.
- OPWC Lower Village Paving Project – Phase 2: District will submit recommended projects to OPWC on Feb 21. Project agreement distributed by OPWC on July 1.
- High/Hainsview Intersection TIP: Topographic and property boundary surveys complete. Traffic counts complete. 143 Engineers are working on traffic model, Verdantas is pending an update from 143 Engineers. Next step: stakeholder involvement and layout exhibits. Upon 143 Eng completing traffic study, Verdantas and 143 Eng will jointly pull together a feasibility study. This study is due April 1.
- Safety Intervention Grant opportunity shared.
- Stormwater Study Area 3 & 4 Update: System fully modeled. Next steps include prioritizing improvements, refining cost estimates, and developing a recommended CIP. A recommendation was made for the village to meet with ADR to discuss cost estimates and prioritize drainage problems. Discussion regarding council chairs connecting with ADR.

- Water Main Installation: Plans have been reviewed by ADR and reissued by StructurePoint.
- S. Main Storm Improvements: Drawings 80% complete. 2 options reviewed. Placement of catch basin on west side of Main with no intent to extend beyond Village limit. 1-2 weeks of design work remaining.
- Hains Hill Drive Storm Improvements: Decision made to hold project till spring. Work pending a start date in March/April. Work must be completed by May 31, 2025 to ensure funding requirements not be lost and final paperwork can be submitted by deadline date.
- Hainsview Phase 5 Ditch/Drainage: approx. 20 letters will be distributed to residents by Zoning Inspector.
- New Business: Verdantas will investigate 5 Man Holes in need of possible repair on N. Main St. – adjustment to grade may be needed. Verdantas will remind Layton’s to address the settling of the utility crossing on High St.

STREET COMMITTEE REPORT:

- City of Newark delivered three loads of salt, invoice mailed.
- High/Main intersection- snow plowing tore up property on corner, this was plowing was completed by the county and not the village.
- Discussion with LCounty Highway Dept regarding speed reduction needed on S. Main/ Marne Rd.
- Street lights out are being addressed.
- Asphalt cracking at cross cuts on W. High in various places.
- Street berming complete.

STORM WATER REPORT:

- History of S. Main Storm repair reviewed. Two repair options discussed in length. One option \$90K, second option \$40K. \$34K was estimated for the project originally. Spending \$90K is not an option. Moving forward with the \$40K option as it will provide an adequate solution.
- Councilor Pierce and Wright will follow up with Ron Burnett regarding stormwater analysis.

LAW SOLICITOR’S REPORT:

- Nothing.

GRIEVANCE COMMITTEE REPORT:

- Nothing.

APPEALS BOARD:

- Nothing.

ORDINANCES/RESOLUTIONS:

Resolution 1-2025 A resolution transferring funds within the 1000 General Fund to pay the outstanding debt payments acquired for the 2025 fiscal year ending December 31, 2025 on behalf of the Village of Hanover, Licking County, State of Ohio, and declaring an emergency. Councilor Wright made a motion to waive the second and third readings, second by Councilor Pierce. Vote by Roll Call: Pierce- Yes, Wright – Yes, Vogel – Yes, Cost- Yes, Renicker – Yes, Spaulding – Yes. Councilor Pierce made a motion to adopt, second by Councilor Vogel. Vote by Roll Call: Pierce- Yes, Wright – Yes, Vogel – Yes, Cost- Yes, Renicker – Yes, Spaulding – Yes.

Resolution 2-2025 A resolution of the Council of the Village of Hanover requesting the Licking County Auditor to certify to the Village the total current tax valuation of the Village and the dollar amount of revenue that would be generated by the replacement of the current three (3.0) mill tax levied for street and walkway purposes and declaring an emergency. Councilor Wright made a motion to waive the second and third readings, second by Councilor Pierce. Vote by Roll Call: Pierce- Yes, Wright – Yes, Vogel – Yes, Cost- Yes, Renicker – Yes, Spaulding – Yes. Councilor Renicker made a motion to adopt, second by Councilor Vogel. Vote by Roll Call: Pierce- Yes, Wright – Yes, Vogel – Yes, Cost- Yes, Renicker – Yes, Spaulding – Yes.

Ordinance 42-2024 An Ordinance adopting the Village of Hanover Active Transportation Plan - second reading

Ordinance 1-2025 An Ordinance making sewer-service charges a lien upon the corresponding realty and authorizing the village Wastewater Billing Administrator and the village Fiscal Officer to certify delinquent charges to the Licking County Auditor. First Reading

Ordinance 2-2025 An Ordinance to make the Permanent Appropriations for current expenses and other expenditures for the Village of Hanover, Licking County State of Ohio, during the fiscal year ending December 31, 2025. First Reading.

NEW/OLD BUSINESS

Mayor Hale presented an opportunity for all to speak:

- Councilor Wright: LVLL is inquiring about obtaining a new sign, current is rotting. Advised to call zoning. Also recommended reaching out to Travis Nethers to obtain history of Frank McGee.
- Zoning Inspector -out of office between 1-20 to 2-1-2025.
- It was noted that some Phase 5 residents are parking on the street and not in driveway, This creates issues with snow plowing/salting.

MAYOR'S MINUTE:

- Village inquiry received regarding hand gun shooting in village limits. Advised that no shooting permitted within 400ft of a structure. Should not be discharging a fire arm within village limits.

A motion to adjourn the meeting was made by Councilor Pierce 2nd Councilor Wright. All Ayes.

RESPECTFULLY SUBMITTED:

Mayor Brandon Hale

Fiscal Officer Nicole D. Gieseler