

**Village of Hanover
Council Meeting Minutes
November 13, 2024**

Mayor Brandon Hale called the Village of Hanover Council Meeting to order at 6:30 pm and led us in the Pledge of Allegiance. Fiscal Officer Gieseler gave the invocation.

ROLL CALL:

Brandon Hale: Present	Brett Wright: Present
Sue Spaulding: Present	Justin Pierce: Present
Donna Renicker: Present	Pam Vogel: Present
Steve Cost: Present	Rex Adkins: Present

MINUTES:

The Minutes of the Oct 23, 2024 meeting were reviewed and discussed. Being no further corrections or additions, a motion to accept the minutes was issued by Councilor Vogel, and 2nd by Councilor Renicker. All Ayes.

VISITORS:

- None.

CITIZENS:

- Nothing.

FIRE DEPT REPORT:

- Total runs for the month of October-68. Village-17, Hanover Twp – 28, Perry Twp-11, Mutual Aid -12.

PLANNING & DEVELOPMENT

- LCATS update provided to council. Meeting took place November 12th. ATP was adopted.
- Zoning updates, permit violations discussed.
- Form Base Code- final committee meeting is scheduled for Nov 19, 2024.

ZONING INSPECTOR'S REPORT:

- 41 Permits received to date.
- Property Code Complaints and violations reviewed. Violation protocol reviewed.
- Meadow Dr. deck permit received.
- Nethers: 2347 W. High St- site inspection will be completed.
- 2891 E. High St- Zoning violation submitted for property maintenance.
- Grass maintenance throughout village has improved within the areas of violation.
- 915 Audrey Dr. – House site location deviates from subdivision plans. House and patio set in rear setbacks because of this. Variance needed for patio that has been installed. BZA hearing will be needed upon variance submission. Updating zoning code to incorporate a site inspection, foundation inspection, final grade survey may assist in prevention of this happening in the future.
- Discussion took place regrading whether zoning violations should be administered in court criminally or civilly and the cost associated with each. Criminally is a lesser cost per hour and a quicker process to resolve.

LETTERS AND CORRESPONDENCE:

- All Star Septic has solicited for sludge haul work.

FISCAL OFFICER REPORT:

- All money for the month of October 2024 is accounted for and the bank statement has been reconciled.
- December 11, 2024 is last meeting for Fiscal Year.
- High/Hainsview TIP- Letter to residents sent for field work being completed at intersection. Field work includes surveying and traffic counts. Feasibility study rough draft will be received in February 2025 with final in March 2025. Committee meetings with stakeholders will be established first quarter of 2025.

- W. High St Sidewalk Project- Final payment for sidewalk project has been received and paid. A \$2K reduction was noted due to not installing a catch basin.
- City of Newark Wastewater Master Plan: Village representatives met with the City of Newark regarding the village being part of their wastewater master plan. The plan is a high-level study of their ability to service areas outside of their current boundaries. The study provides no indication that the village will connect to the City of Newark, however is a piece of the overall expansion study that the village is seeking. The study will extend to the 16/146 interchange and is at no cost to the village.
- Insurance policy renewal is due for 2025. High/Main traffic light has been removed. High/Hainsview traffic light does not have sufficient coverage, could be increased to \$350K replacement cost. Councilor Wright made a motion to increase insurance coverage on the High/Hainsview traffic light to \$350K, second by Councilor Spaulding, All Ayes.
- Together We Grow Gardens: Meeting set for December 19, 2024 at the LVHS Ag Building to discuss community garden implementation process and location.
- Utility Aggregate: Harbor Energy recently sold too Dynegy. Notifications sent to residents are confusing. Residents do not need to do anything. Change will happen internally. There is no increase in cost or rate. Second page of AEP invoice should state the new energy company for kw charge.
- Windstream: Liaison provided from Windstream to help with area concerns such as development changes and utility poles.
- International Property Maintenance Code has been placed on the village website under the Permits and Application tab.
- Certified Public Records Training: FO is registered to attend the 3-hour training on Dec 10th. All elected officials must attend one time within their term unless appointing an individual to do so on their behalf. Councilor Wright made a motion for FO Gieseler to be appointed to take Certified Public Records Training on all Village of Hanover's elected officials' behalf, second by Councilor Renicker, All Ayes.
- Christmas Tree- Jason Carson with Carson's Nursery is donating a village Christmas tree this year. Tree will be delivered around December 1st. FO informed that if anyone would like to chair a Christmas event around the lighting of the tree that would be a wonderful community event.
- Future meetings schedule was available for village officials.
- Councilor Vogel made a motion to send the bills to finance, second by Councilor Renicker, All Ayes.
- Councilor Spaulding made a motion to pay the bills, second by Councilor Wright, All Ayes.

FINANCE/CIP REPORT:

- Monthly finance committee meeting was postponed until Nov 21, due to Street/Sidewalk Levy tying at the ballot on Nov 5th. Provisionals and absentee ballots will be finalized on Nov 18th. Discussion took place regarding educating the public on what the levy money is used for and the specifics of that budget.

BPA REPORT:

- Nothing.

GROUND DIRECTOR REPORT:

- Nothing.

ENGINEERING REPORT, ADR:

- Stormwater Study: geolocated points referenced in and compared with record plans, filed observation issues integrated into base map, Integrated input from residents into base map, hydraulic model is 80% complete, next steps are to finalize the model, review potential improvements, and break out projects with cost estimates for recommendation. Draft report will be available in early December. Recommendation from study will be ready early December.
- S. Main Improvements: Survey will be onsite Monday Nov 18th. Drawing should be ready early December. Project will need to be carried over to 2025.
- Hains Hill Drive Stormwater Improvements: Layton has informed that they would start later this week.
- Hainsview Phase 5 Ditches: Zoning Inspector is authorizing a letter for each resident in violation using ADR's most recent memo discussing the specific deficiencies found in Phase 5. Letters will only be sent to specific properties with issues. Approximately 20 culverts with issues.
- Water/Wastewater : Revised water plans received. No disposition of comments or response letter provided. Project currently out to bid. Village will reach out to Structurepoint to obtain the disposition of comments.

STREET COMMITTEE REPORT:

- 4 Way Stop: Many compliments received. 2 complaints. Warning signs not in plain view. One sign covered by trail signs. ADR will double check installment plans to see where placement is off.
- Paving reviewed. 260 Fleming Drive rough asphalt at driveway lip, will have Verdantas review. Marne Road ok to proceed.
- Street light outages continue to be monitored. An outage near 213 Clearview will be submitted to AEP.

STORM WATER REPORT:

- Phase 5 Ditching: letters being drafted. Solicitor will review. Letters will be sent to property owners and builders. Developer has asked to stop receiving meeting minutes monthly.

LAW SOLICITOR'S REPORT:

- Nothing.

GRIEVANCE COMMITTEE REPORT:

- Nothing.

APPEALS BOARD:

- Nothing.

ORDINANCES/RESOLUTIONS:

Resolution 21-2024 A resolution authorizing and directing the Mayor to execute a contract with Charles Brothers Asphalt for the purpose of crack sealing village roadways for the Village of Hanover, Licking County, State of Ohio and declaring an emergency. Councilor Renicker made a motion to waive the second and third readings, second by Councilor Wright. Vote by Roll Call: Pierce- Yes, Wright – Yes, Vogel – Yes, Cost- Yes, Renicker – Yes, Spaulding – Yes. Councilor Spaulding made a motion to adopt, second by Councilor Vogel. Vote by Roll Call: Pierce- Yes, Wright – Yes, Vogel – Yes, Cost- Yes, Renicker – Yes, Spaulding – Yes.

Ordinance 32-2024 An Ordinance to make the Temporary Appropriations for current expenses and other expenditures for the Village of Hanover, Licking County State of Ohio, during the fiscal year ending December 31, 2025.-Second Reading.

Ordinance 33-2024 An Ordinance fixing the salaries for the Mayor, Council Members, Board of Public Affairs, and Fiscal Officer for the calendar year ending December 31, 2025 for the Village of Hanover, Licking County, State of Ohio- Second Reading.

Ordinance 34-2024 An Ordinance appointing and setting a stipend for a Zoning Inspector for the Village of Hanover, Licking County, State of Ohio. - Second Reading.

Ordinance 35-2024 An Ordinance appointing and setting a stipend for a Wastewater Billing Clerk on behalf of the Village of Hanover, Licking County, State of Ohio.- Second Reading.

Ordinance 36-2024 An Ordinance authorizing and directing the Mayor to execute an agreement with Neighborhood Strategies, LLC for professional services on behalf of the Village of Hanover, Licking County, State of Ohio.- Second Reading.

Ordinance 37-2024 An Ordinance appointing a Solicitor for legal services for the Village of Hanover, Licking County, State of Ohio.- Second Reading.

Ordinance 38-2024 An Ordinance appointing a Municipal Court Prosecutor for the Village of Hanover, Licking County, State of Ohio.- Second Reading.

Ordinance 39-2024 An Ordinance authorizing and directing the Mayor to execute a contract with The Cherubini Company, for annual website hosting services for the Village of Hanover, Licking County, State of Ohio.- Second Reading.

Ordinance 40-2024 An Ordinance authorizing and directing the Mayor to execute a contract with Neighborhood Strategies (NS) as the consultant for the fulfillment of the Safe Streets for All (SS4A) Safety Action Plan under the requirements outlined by the Federal Highway Administration (FHWA) on behalf of the Village of Hanover, Licking County, State of Ohio and declaring an emergency. Councilor Spaulding made a motion to waive the second and third readings, second by Councilor Renicker. Vote by Roll Call: Pierce- Yes, Wright – Yes, Vogel – Yes, Cost- Yes, Renicker – Yes, Spaulding – Yes. Councilor Pierce made a motion to adopt, second by Councilor Wright. Vote by Roll Call: Pierce- Yes, Wright – Yes, Vogel – Yes, Cost- Yes, Renicker – Yes, Spaulding – Yes.

NEW/OLD BUSINESS

Mayor Hale presented an opportunity for all to speak:

- Jeff Hanger questioned the corporation signs on S. Main location.

- Councilor Vogel made a motion to move into executive session to review employment and contracts, second by Councilor Wright, All Ayes. Councilor Renicker made a motion to leave executive session, second by Councilor Spaulding, All Ayes.

MAYOR'S MINUTE:

- Councilor Vogel and Mayor attended the LV Financial Task Force meeting last week. Mayor Hale reported that the meeting was very informative. Topics of discussion included the schools Strategic Plan, adding a second SRO, paving project, job placement programs, CDL program, increasing transparency and connectivity with the community.

A motion to adjourn the meeting was made by Councilor Spaulding, 2nd Councilor Pierce. All Ayes.

RESPECTFULLY SUBMITTED:

Mayor Brandon Hale

Fiscal Officer Nicole D. Gieseler