

**Village of Hanover
Council Meeting Minutes
July 10, 2024**

Mayor Brandon Hale called the Village of Hanover Council Meeting to order at 6:30 pm and led us in the Pledge of Allegiance. Fiscal Officer Gieseler gave the invocation.

ROLL CALL:

Brandon Hale: Present	Brett Wright: Present
Sue Spaulding: Present	Justin Pierce: Absent
Donna Renicker: Present	Pam Vogel: Present
Steve Cost: Present	Rex Adkins: Absent

Councilor Vogel made a motion to excuse absence of Councilor Pierce, second by Councilor Wright, all ayes.

MINUTES:

The Minutes of the June 26, 2024 meeting were reviewed and discussed. Being no further corrections or additions, a motion to accept the minutes was issued by Councilor Spaulding, and 2nd by Councilor Wright. All Ayes.

VISITORS:

None.

CITIZENS:

- Resident and business owner Don Flowers was present and reiterated his concerns regarding the implementation of Licking County Commercial Building Codes.

FRAUD TRAINING:

- Auditor of State Fraud Training mandate has been sent out to public officials serving in government. This includes appointed and hired employees. The training was viewed by Mayor, Council, Planning, and BPA during the council meeting.

FIRE DEPT REPORT:

- 52 Runs Total, 21- Hanover Twp, 9- Village, 11-Perry Twp, 11 Mutual Aid.

PLANNING & DEVELOPMENT

- Form Based Code update provided by Neighborhood Strategies. Rough draft of zoning code update and FBC will be available by the end of July for review, public meetings to follow.
- Waterline placement is a concern, Molnar will address with Ryan Brown. Concern with paving lower village and cross cuts for lines, asking if lines can be bored. Also inquiring about water line placement on south side of W. High St, wanting reassurance it is far enough from road and future development along south side.
- LCATS meeting yesterday. Johnstown is pulling out of LCATS and becoming part of MORPC. This will release additional funding for LCATS members. Request given to council and planning to think of ways we can utilize funding. High/Main Intersection TIP application is due Sept 2024. Neighborhood Strategies is going to assist in app. LCATS meeting to be scheduled. ADR Eng. Nick Mill is going to discuss with Bill Loizer if this area could qualify for TID funding.

ZONING INSPECTOR'S REPORT:

- Nothing.

LETTERS AND CORRESPONDENCE:

- Nothing.

FISCAL OFFICER REPORT:

- Request for liquor permit transfer from Triple Bean Coffee to Mount Lotus Drive Through LLC received. Councilor Vogel made a motion to approve the transfer without a hearing, second by Councilor Wright, All Ayes.
- The bank statement has been reconciled for the month of June and all money is accounted for.
- Water Project public meetings date and times will be sent upon receiving. Questions submitted to Structurepoint from our village engineer will be addressed.

- Follow up correspondence was sent to Layton's to inquire about final estimate cost for the finishing of the W. High St sidewalk project. Currently pending for curb/gutter pricing.
- SS4A- project is scheduled to go out to RFP in August. Agreement needs finalized. Contacted Federal Highway Admin to ask for an update on agreement.
- WWTP Expansion Study: Funding not received from State Legislature Capital Budget, study is currently tabled. ADR Eng. Rep Mills advised that there is EPA funding available if desired. BPA will advise if they want to pursue by month end.
- LCATS High/Hainsview Intersection TIP Project: Increase cost approved by LCATS in meeting yesterday. The approval is the confirmation Verdantas needed to move forward. Match money of \$46,227.40 will need to be available towards the end of this fiscal year.
- Councilor Renicker made a motion to send the bills to finance, second by Councilor Wright, All Ayes
- Councilor Spaulding made a motion to pay the bills, second by Councilor Renicker, All Ayes.

FINANCE/CIP REPORT:

- Committee meet the first Wednesday of the month. CIP project listing was discussed. Municipal Bond will be acquired upon project list being solidified. FO Gieseler is working on future forecasting for each fund to insure proper fiscal management as project list grows.

BPA REPORT:

- 50 behind, \$7441.20
- Needed parts are being ordered from Kruger.
- Plants running well.
- Lift Station on Main St- pump needs replaced.

GROUND DIRECTOR REPORT:

- Counter top installed. Back splash on hold due to budget.
- Inquiry will be made to Licking County Health Dept to see if West Nile was found in the village. Additional spraying will be requested.

ENGINEERING REPORT:

- OPWC: willing to assist with applicable project and village needs.
- Regional stormwater study: legislation on table for tonight of areas 3 & 4. 20 weeks to complete. Mayor Hale asked for project to be completed prior to year-end and the overall cost of the stormwater study for remaining sections.
- Hainsview Ph 5 Ditch Solutions: Surveying will be completed prior to inspections. Interested homeowners only need to be present at inspections. SMART Services is 4 weeks out. Will advise to schedule work and submit proposal to village. Projected expense for survey and inspection is estimated to be around \$30K. Letter to residents will be drafted to provide update in process. Discussion on culvert size indicated on standard driveway permit took place, NS suggested to remove size all together so that size could be determined based on development plans or location within village otherwise. Zoning Inspector will be asked to complete driveway/culvert installation inspections.
- S. Main St Drainage Repair- Cost estimate provided. \$9750 to complete design, survey and inspections. Inspections will be minimal for \$1650. Discussion took place regarding the need for more thorough inspections in the village due to drainage being a large concern over the entire village.
- Meadow Condo Development: Village is good from an engineering standpoint at the present time.

STREET COMMITTEE REPORT:

- Cross cuts on W. High St need addressed. Complaints continue to be received.
- High/Main 4 Way stop will be completed with Municipal Bond project list.
- Brimming will be completed on Hainsview Dr in needed sections.
- OPWC for 2025- plan is to submit application for Lower Village Paving Phase 2.
- Licking County has postponed Marne Rd paving until 2025. It was tentatively scheduled for 2024. Village was planning to pave two sections by piggybacking on their project at a reduced cost. One section is on Marne Rd near sewer plant, the other is the end of S. Main that turns into Marne Rd. Discussion took place on requesting Shelly to provide an estimate for these areas. Section near sewer plant is in dire condition.

STORM WATER REPORT:

- See Engineering Report.

LAW SOLICITOR'S REPORT:

- Nothing.

GRIEVANCE COMMITTEE REPORT:

- Nothing.

APPEALS BOARD:

- Nothing.

ORDINANCES/RESOLUTIONS:

Resolution 11-2024 A resolution finding it necessary to levy a renewal of a tax in excess of the ten-mill limitation. 1.5 Mill Fire and EMS renewal. Councilor Wright made a motion to adopt, second by Councilor Renicker. Vote by Roll Call: Wright- Yes, Vogel- Yes, Cost- Yes, Renicker- Yes, Pierce- Absent, Spaulding- Yes.

Resolution 12-2024 A resolution finding it necessary to levy a renewal of a tax in excess of the ten-mill limitation. 3.0 Mill Street and Sidewalk renewal. Councilor Vogel made a motion to adopt, second by Councilor Renicker. Vote by Roll Call: Wright- Yes, Vogel- Yes, Cost- Yes, Renicker- Yes, Pierce- Absent, Spaulding- Yes.

Resolution 13-2024 A resolution to provide for the submission to the electors of the Village of Hanover at the November 5, 2024 General election an advisory question regarding entering an agreement with Licking County for the Licking County Building Code Enforcement Department to handle enforcement of the Residential Code of Ohio within the Village of Hanover. Councilor Wright made a motion to adopt, second by Councilor Vogel. Vote by Roll Call: Wright- Yes, Vogel- Yes, Cost- Yes, Renicker- Yes, Pierce- Absent, Spaulding- Yes.

Ordinance 12-2024 An Ordinance authorizing a request to the Ohio Board of Building Standards to certify the Village of Hanover for enforcement of the Ohio Building Code with the condition that the Licking County Building Code Enforcement Department exercise enforcement authority, accept and approve plans and specifications, and make inspections, and authorizing an agreement for such enforcement between the Village of Hanover, and Licking County. Mayor Hale requested a motion to table the third reading, Councilor Wright made that motion, second by Councilor Renicker, all ayes.

Ordinance 13-2024 An Ordinance authorizing and directing the Mayor to execute a contract with ADR & Associates, LTD for engineering services required to develop a Storm Water Analysis of Areas 3 and 4 within the village on behalf of the Village of Hanover, Licking County, State of Ohio. Councilor Wright made a motion to adopt, second by Councilor Spaulding. Vote by Roll Call: Wright- Yes, Vogel- Yes, Cost- Yes, Renicker- Yes, Pierce- Absent, Spaulding- Yes.

Ordinance 14-2024 An Ordinance authorizing and directing the Mayor to execute a contract with The Shelly Company for paving services for the Ohio Public Works Commission (OPWC) Lower Village Paving Project- Phase 1 on behalf of the Village of Hanover, Licking County, State of Ohio and declaring an emergency. Councilor Wright made a motion to waive the second and third reading, second by Councilor Vogel Vote by Roll Call: Wright- Yes, Vogel- Yes, Cost- Yes, Renicker- Yes, Pierce- Absent, Spaulding- Yes. Councilor Spaulding made a motion to adopt, second by Councilor Vogel Vote by Roll Call: Wright- Yes, Vogel- Yes, Cost- Yes, Renicker- Yes, Pierce- Absent, Spaulding- Yes.

NEW/OLD BUSINESS

Mayor Hale presented an opportunity for all to speak:

- FO Gieseler advised she would be out of office next week but available by phone and email.

MAYOR'S MINUTE:

- Councilor Wright made a motion to move into executive session to consider appointment, employment, dismissal, discipline, promotion, demotion or compensation for a public employee or official. Second by Councilor Renicker. All Ayes.
- Councilor Vogel made a motion to close executive session, second by Councilor Wright, All Ayes.

A motion to adjourn the meeting was made by Councilor Spaulding, 2nd Councilor Wright. All Ayes.

RESPECTFULLY SUBMITTED:

Mayor Brandon Hale

Fiscal Officer Nicole D. Gieseler