

**Village of Hanover
Council Meeting Minutes
May 8, 2024**

Mayor Hale called the Village of Hanover Council Meeting to order at 6:30 pm and led us in the Pledge of Allegiance. Fiscal Officer Gieseler gave the invocation.

ROLL CALL:

Brandon Hale: Present	Brett Wright: Present
Sue Spaulding: Present	Justin Pierce: Present
Donna Renicker: Present	Pam Vogel: Present
Steve Cost- Present	Rex Adkins: Absent

MINUTES:

The meeting minutes for April 24, 2024 regular council meeting and public hearing were reviewed and discussed. Being no further corrections or additions, a motion to accept the minutes was issued by Councilor Spaulding, second by Councilor Renicker, All Ayes.

VISITORS:

- House of Representative Lt. Kevin Miller was present to discuss the Capital Budget request submitted by the village and the funding available through the Capital Budget. Awards may not be known until July 1 which is the distribution month. Rep Miller has met with the Budget Committee President and advocated for our request to be fulfilled.

CITIZENS:

- Don Flowers met with BPA Chair Bill Fry at his property located at 2484 and 2448 W. High Street to review sewer line installation and tap locations from 2008. Flowers indicated that the location of the tap and lines is feasible but are not consistent with the infrastructure construction plans. The approval of the variation and reasoning during the original installation is unknown. Flowers requested that the plans be noted and updated in case of future sale of property and that history is retained.

FIRE DEPT REPORT:

- 14 runs in Village, 58 total for the month of April.
- Alex Filicky – full time fire dept employee was present to share in the presentation of the new “jaws of life” that the fire dept was recently able to purchase through the receiving of an ODOD grant for \$49K. The updating of tools and going after grants to do so is an important priority of the fire dept.

PLANNING & DEVELOPMENT:

- President Molar made a recommendation to council to move forward with Licking County Building Code- Commercial adoption. He also recommended that Licking County Building Code- Residential be placed on the November 2024 ballot for a citizen vote. The purpose of moving forward with Licking County Building Code Commercial will assist in pulling oversite and review back to the county from the state. State codes are currently enforced.

ZONING INSPECTOR'S REPORT:

- Please see the attached report provided by the Zoning Inspector.

LETTERS AND CORRESPONDENCE:

- Nothing.

FISCAL OFFICER REPORT:

- The bank statement has been reconciled for the month of April and all money is accounted for.
- WWTP Expansion Study meeting is schedule for tomorrow May 9th at the village hall. Representatives from Village BPA, Licking County Water and Waste Water, Hanover Township, Madison Township as well as Neighborhood Strategies will be present to aid in the discussion.
- Water Project: Engineering plans 100% complete. Regional meeting coming soon.

FINANCE/CIP REPORT:

- Monthly committee meeting took place last week. CIP plan reviewed. Project estimates received to date are a concern with inflation. Need to review if the Hains Hill Drive estimate is still applicable.

BPA REPORT:

- 47 customers behind. Total \$11,987.60. Lien list will be submitted prior to May 15th billing and accounts will be reconciled.
- Increase INI occurring. Typical treatment is 60K gal/dy and first 12 days of month were 100K gal/dy. This needs investigated.
- Maintenance on generators completed.
- New battery purchased for the plant. Plant data backed up to thumb drive.

GROUND DIRECTOR REPORT:

- Village Hall/Fire Station remodel: Complete to date: kitchen window, 4 exterior doors, 5 interior doors, kitchen cabinets, trim, and flooring. Upon removing kitchen cabinets additional plumbing, electric, framing and dry wall work needed completed. These additional items cost \$2868.46. Andy Shelter- provided a \$1150 discount because the interior floor, doors and trim took less time than expected. Councilor Renicker made a motion to approve the additional expenses, second by Councilor Vogel, all- Ayes. Fire dept has agreed to pay for countertop, sink, faucet and appliances.
- Swings and chains for Old Hanover Park have been delivered. Installation will take place soon. Picnic tables are in place and bolted down.

STREET COMMITTEE REPORT:

- Meeting held with Layton and Verdantas to review W. High Street Sidewalk Improvement Project drainage issues. Cost estimate should be in within the next two weeks.
- High/Hainsview Intersection TIP Project: project cost has increased to \$213K. Split will be 80/20 with LCATS. Request for additional funding sent to LCATS.
- Pres. Molnar will ask LCATS what information needs submitted for the High/Main Intersection TIP Project application.
- Additional cold patch will be purchased and hole patch will be completed as soon as possible.
- OPWC Lower Village Paving Phase 1 Bid package should be provided soon by Verdantas.

STORM WATER REPORT:

- No update on W. High St curb cuts.
- Grate plate for Darla Dr will be installed next week.
- Stormwater Analysis: see engineering report.

LAW SOLICITOR'S REPORT:

- Nothing.

ENGINEERING REPORT: ADR

- SS4A- agreement has been released to the village FO for completion. Due date is May 17, 2024.
- High/Hainsview Intersection TIP Cost Proposal- ADR will review.
- Regional Stormwater Study: Scope and fee was presented and discussed. Cost is \$45,420. 20 weeks to complete. Completion of, would permit the village to leverage grant funding sources. Finance committee will review at the June 5th meeting.
- Hainsview Phase 5 Ditches: Need clarification on who will pay for ditch inspections, village or resident. ADR ditch solution letter has been created. FO Gieseler and Zoning Inspector Adkins will work together to mail. ADR will be present for public meeting on this issue. Councilor Pierce made a recommendation to approve sending the ditch solution letter created by ADR to the residents of Hainsview Phase 5, second by Councilor Wright, Vote by roll call: Wright - Yes, Pierce - Yes, Renicker - Yes, Spaulding – Yes, Vogel – Yes, Cost-Yes.
- WWTP Expansion: ADR is reviewing DLZ's report completed last year.
- Meadows at Hanover Condo Dev: Dirt being moved for the creation of the stormwater ponds. No further update from developer. ADR will inspect upon completion.

GRIEVANCE COMMITTEE REPORT:

- Nothing.

APPEALS BOARD:

- Nothing.

ORDINANCES/RESOLUTIONS:

- Resolution 8-2024 A resolution of the council of the Village of Hanover requesting the Licking County Auditor to certify to the village the total current tax valuation of the village and the dollar amount of revenue that would be generated by the renewal of a one and one-half (1.5) mill tax levied for fire and EMS protection and services.- Second reading.
- Resolution 9-2024 A resolution of the council of the Village of Hanover requesting the Licking County Auditor to certify to the village the total current tax valuation of the village and the dollar amount of revenue that would be generated by the renewal of a three (3) mill tax levied for street and walkway.- Second reading.
- Ordinance 10-2024 An ordinance prohibiting the cultivation, processing, and retail sale of “adult use” and medical cannabis within the Village of Hanover.- First reading.
- Ordinance 11-2024 An ordinance prohibiting plasmapheresis centers within the Village of Hanover.- First Reading

UNFINISHED/NEW BUSINESS:

- Nothing.

MAYOR’S MINUTE:

- Mayor Hale asked for a motion to move forward with residential and commercial Licking County Building Codes as requested by Planning and Development. Councilor Wright made a motion to move forward with the drafting of legislation and the agreement for the implementation of Licking County Building Codes – Commercial, second by Councilor Cost, Vote by Roll Call: Wright - Yes, Pierce - Yes, Renicker - Yes, Spaulding – Yes, Vogel – Yes, Cost-Yes. Councilor Pierce made a motion to move forward with the drafting of legislation for the placement of Licking County Building Codes- Residential on the November 2024 ballot, second by Councilor Wright. Vote by roll call: Wright - Yes, Pierce - Yes, Renicker - Yes, Spaulding – Yes, Vogel – Yes, Cost-Yes

A motion to adjourn the meeting was made by Councilor Pierce, second Councilor Spaulding. All Ayes.

RESPECTFULLY SUBMITTED:

Mayor Brandon Hale

Fiscal Officer/Clerk Nicole D. Gieseler

Village of Hanover

Monthly Zoning & Code Enforcement Report

To date 17 zoning permits have issued.

Letters sent to the following addresses/owners to inform them of Zoning complaint(s)

- 401 Meadows Drive: junk/inoperable vehicles & rubbish/junk stored on property
- 713 Colby Way: non-permitted driveway access installed on property

Emails sent to the following addresses/owners to inform them of Zoning complaint(s)

- 829 Mandy Lane: non-permitted driveway installed (owner has removed the driveway & culvert pipe)
- 813 Mandy Lane: incorrect culvert pipe size installed
- 701 Colby Way: construction in Village right-away (materials have been moved)
- 815 Mandy Lane: culvert pipe under driveway was crushed and causing water to back up / also trash scattered thru-out lot (culvert pipe dug out and replaced / trash was cleaned up)
- 819 Mandy Lane: construction materials blowing around lot / trash scattered thru-out lot (construction material picked up/removed, trash has been cleaned up some)

Meeting with Spaulding family at site on survey for lot split.

Returned several phone calls on zoning questions. Patrol village each week to address any zoning or code violations.

Items for Discussion:

- 1913 W. High Street: 1) car sales lot still being operated on property, not a permitted zoning use under M-1 (rumor is business owner is going to sell all the cars in inventory)
2) an apartment was built inside building closest to W. High St several years ago and is still being rented out to tenants, not a permitted zoning use under M-1

2318 W. High Steet: received phone calls from party/investor that is in talks with mobile home park about expanding the size of the mobile home park by adding more pads for trailers / under current zoning regulations mobile home parks are not allowed, current mobile home park at this location allowed to continue to operate as a Nonconforming Use of Land under section 404, section #404-1 reads that **“No such nonconforming uses shall be enlarged or increased, nor extended to occupy a greater area of land than was occupied by such uses at the effective date of adoption or amendment of this resolution, unless approved by the Board of Zoning Appeals in accordance with Article 5.”** ,suggest discussion with attorney to prevent expansion of current park