

**Village of Hanover  
Council Meeting Minutes  
May 22, 2024**

Mayor Hale called the Village of Hanover Council Meeting to order at 6:30 pm and led us in the Pledge of Allegiance. Fiscal Officer Gieseler gave the invocation.

**ROLL CALL:**

Brandon Hale: Present	Brett Wright: Present
Sue Spaulding: Present	Justin Pierce: Present
Donna Renicker: Present	Pam Vogel: Present
Steve Cost- Present	Rex Adkins: Absent

**MINUTES:**

The meeting minutes for May 8, 2024 were reviewed and discussed. Being no further corrections or additions, a motion to accept the minutes was issued by Councilor Renicker, second by Councilor Pierce, All Ayes.

**VISITORS:**

- Chester Flowers, Jeff Hinger, Don Flowers.

**CITIZENS:**

- Nothing.

**FIRE DEPT REPORT:**

- Nothing.

**PLANNING & DEVELOPMENT:**

- Nothing.

**ZONING INSPECTOR'S REPORT:**

- Nothing.

**LETTERS AND CORRESPONDENCE:**

- Nothing.

**FISCAL OFFICER REPORT:**

- Report was distributed to all present. See attached.

**FINANCE/CIP REPORT:**

- Nothing.

**BPA REPORT:**

- Nothing.

**GROUND DIRECTOR REPORT:**

- Village Hall/Fire Station remodel: receptacles replaced, GFI installed, pending countertop, sink faucet, back splash which will be paid for by the fire dept. Exterior rear doors and window needs trimmed out. Crawmer Painting will come to complete the exterior painting and interior touch up in approximately two weeks. Countertop is out 5 weeks.
- Positive feedback received on the new swings installed at Hanover Park.
- Licking County Health Department sprayed the entire village for mosquitos last Thursday. Complaints received in Hainsview Estates and at both ball parks.

**STREET COMMITTEE REPORT:**

- OPWC Lower Village Paving Project Phase 1- bid will be ran in The Advocate this Friday. Link to bid advertisement has been placed on the website. Bid opening will take place the second council meeting in June and the award will be first council meeting in July.
- Legacy Park crosswalk bases have been installed.

- W. High St Sidewalk Project: tree replacement on Schmus property, cost is \$400 for tree and planting. Councilor Vogel made a motion to approve the purchase of a replacement tree and planting, second by Councilor Wright, all-Ayes.
- High/Main St Intersection: several complaints received regarding four way stop. Flashing stop signs have been requested by a concerned citizen. Completion of 4-way update is pending finance approval that cannot be decided until Capital Budget funding has been released by the State (July 1).
- Licking County will except tires that need disposed of. Flowers Land Services will take tires obtained during village cleanup.
- Legacy Park: ownership of Shirley Way was discussed. Village had not accepted Shirley Way. The LV Little League would like a stop sign at the entrance, this would be up to their discretion.
- Complaint received regarding high grass at gas station at High/Main. Complaint forwarded to zoning inspector.
- All hole patching is complete to date.
- Sunset Drive is in the alternate plan for OPWC Lower Village Paving Phase 1. Hanover Twp would like to piggy back to complete their portion of this road.

**STORM WATER REPORT:**

- W. High St curb cuts, pending estimate.
- Grate plate for Darla Dr is replaced.
- Stormwater Analysis: cost will be reviewed at next finance meeting June 5.
- Armstrong Steel: met with owner. Owner wishes the pipe remain as is and village replace their portion. Design and cost is unknown, estimate needed.

**LAW SOLICITOR'S REPORT:**

- Nothing.

**ENGINEERING REPORT: ADR**

- Nothing.

**GRIEVANCE COMMITTEE REPORT:**

- Nothing.

**APPEALS BOARD:**

- Nothing.

**ORDINANCES/RESOLUTIONS:**

- Resolution 8-2024 A resolution of the council of the Village of Hanover requesting the Licking County Auditor to certify to the village the total current tax valuation of the village and the dollar amount of revenue that would be generated by the renewal of a one and one-half (1.5) mill tax levied for fire and EMS protection and services.-Councilor Wright made a motion to adopt, second by Councilor Spaulding, Vote by Roll Call: Wright - Yes, Pierce - Yes, Renicker - Yes, Spaulding – Yes, Vogel – Yes, Cost-Yes.
- Resolution 9-2024 A resolution of the council of the Village of Hanover requesting the Licking County Auditor to certify to the village the total current tax valuation of the village and the dollar amount of revenue that would be generated by the renewal of a three (3) mill tax levied for street and walkway. Councilor Wright made a motion to adopt, second by Councilor Spaulding, Vote by Roll Call: Wright - Yes, Pierce - Yes, Renicker - Yes, Spaulding – Yes, Vogel – Yes, Cost-Yes.
- Ordinance 10-2024 An ordinance prohibiting the cultivation, processing, and retail sale of “adult use” and medical cannabis within the Village of Hanover.- Second reading.
- Ordinance 11-2024 An ordinance prohibiting plasmapheresis centers within the Village of Hanover.- Second Reading

**UNFINISHED/NEW BUSINESS:**

- Councilor Pierce: Requested that the Storm Water Study be placed on the June agenda.
- Councilor Vogel: Asked status on the installation of Phase 3 of the street sign project. Currently we are waiting on the proper brackets to be able to install. Also, a complaint was received regarding the detention pond in Phase 5 needing mowed. Pond was mowed today.
- Councilor Cost: Crushed concrete continues to be in the work to reinforce bank. Area has been evaluated.
- Councilor Wright: A village resident on Clearview Dr provided a compliment regarding all the work being done in the village.
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MAYOR'S MINUTE:

- Mayor Hale thanked everyone for all they do on behalf of our community.

A motion to adjourn the meeting was made by Councilor Spaulding, second Councilor Pierce. All Ayes.

RESPECTFULLY SUBMITTED:

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Mayor Brandon Hale

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Fiscal Officer/Clerk Nicole D. Gieseler

## **Fiscal Officer Updates**

**May 22, 2024**

**LCBC-** Residential paperwork has been sent to the BOE for recommendation on process and verbiage. Provided an update of the direction Hanover is taking Residential and Commercial. The county's prosecuting attorney is reviewing our current legislation and agreements updated by Yaz.

**WWTP Regional Meeting-** Madison Twp, Licking County, Village of Hanover BPA and NS present: discussion boundary lines, township interest for future sanitary hook up,

**Water Project- 100% plans complete.** Structurepoint will be reaching out soon to discuss project, proposed rates and public meeting (to include village, townships, school and another other business that need to attend)

**LCATS High/Hainsview TIP Project-** Villages local match is \$46,227.40, no amendment needed. Proceed on.

**LCATS High/Main Tip Project:** Application due Sept 20<sup>th</sup>. Application opens online Aug 1, workshop Aug 6.

**Legacy Crosswalk-** base installed Monday 5/20, set equipment as soon as it arrives.

**OPWC lower village paving-** scheduled emailed to everyone. Advocate will run bid this Friday May 24. Website has been updated to include a Bid Advertisement tab and the website currently has the posting and exhibits. Ready to go for Friday.

**SS4A-** agreement continues to be in negotiations. Should be finalized soon, then we will set the RFP process and create the posting. Potential schedule is as follows.

<i>RFQ Posted</i>	<i>Aug 1, 2024 RFQ posted</i>
<i>Pre-Submittal Meeting</i>	<i>Aug 22, 2024 (Attendance not required to submit RFQ)</i>
<i>Question submittal deadline</i>	<i>Sept 2, 2024 4:00 pm</i>
<i>Question response deadline</i>	<i>Sept 9, 2024 3:00 pm</i>
<i>Submittal Deadline</i>	<i>Sept 23, 2024 4:00 pm</i>
<i>Selection committee scoring by completed by</i>	<i>Oct 2, 2024</i>
<i>Interviews if necessary</i>	<i>Oct 11,2024</i>
<i>Selection Committee ranking of consultants posted –</i>	<i>October 16, 2024</i>
<i>Winning Consultant Notification and Request for Proposal-</i>	<i>Oct 24, 2024</i>

**W. High St Sidewalk:** waiting on Layton for drainage repair thoughts etc. Est should be received by May 31st

Schmus- tree, replacement cost with planting fee included \$400.00

**Hainsview Ph 5 Ditches.** – printing mailing labels for Rex in the morning. Need public meeting date for cover letter? Continue to work with Yaz to see who is responsible for paying engineering inspector of residential ditches.

**Mosquito Spraying-** LCHD sprayed the entire village Thursday May 16

**Village Hall-** Crawmer painting 2 weeks out 1-2<sup>nd</sup> week of June

Countertops- measured 5/22, 5 weeks out, plumber has been notified to place a note on schedule

Back splash estimate coming- measurements taken 5/21

2 phone calls to cabinet installer to come back and finish shoe mold

**Needed-** finisher of exterior rear doors and window trim.

**Sewer Lien List** – submitted to the county for the first lien of 2024

**AEP Street Light Outage List-** update need from Donna