

**Village of Hanover
Council Meeting Minutes
February 14, 2024**

Mayor Hale called the Village of Hanover Council Meeting to order at 6:30 pm and led us in the Pledge of Allegiance. Fiscal Officer Gieseler gave the invocation.

ROLL CALL:

Brandon Hale: Present Brett Wright: Present
Sue Spaulding: Present Justin Pierce: Present
Donna Renicker: Present Pam Vogel: Present
Rex Adkins: Present

MINUTES:

The meeting minutes for January 24, 2024 were reviewed and discussed. Being no further corrections or additions, a motion to accept the minutes was issued by Councilor Renicker, second by Councilor Vogel, All Ayes.

VISITORS:

- Nothing.

CITIZENS:

- Representatives from the Hanover Boom Committee were present to share about this year's Independence Day Celebration- Hanover Boom. The event will take place on June 29, 2024. Parade will begin at 6:00 pm, fireworks at dusk, LV Cheerleaders will have a carnival in the sophomore parking lot. A car show will be added to the event at the Licking Valley Elementary. Additional police will be present. Raffle tickets are being sold, a gun will be raffled off the 29th of each month starting with our current Leap Year date of Feb 29. Buckeye Shooting Center is assisting with providing gun options. On Feb 29th interested citizens can see a gun selection preview. Food truck fundraiser will be held at the Licking Valley High School May 29th. The elected officials thanked the committee representatives for putting this together on behalf of the village and for the enjoyment of our community and visitors.

FIRE DEPT REPORT:

- 48 Runs for January. Village-15, Hanover Twp-18, Perry Twp- 10 and Mutual Aid-5.

PLANNING & DEVELOPMENT:

- Ongoing issues with Hainsview Ph5 drainage discussed.
- ADR is meeting with Meadows at Hanover developer to discuss stormwater infrastructure.
- Eric Mitchell assisted in setting a meeting with Licking County Building Codes, more to come.
- SS4A- no additional update.
- ATP is under way. Next meeting is scheduled for March 6th.
- Grow Licking County sent out a possible business opportunity for an oil lube co., we do not have the demographics the company wishes at this time.

ZONING INSPECTOR'S REPORT:

- Annual report reviewed. Report is attached to minutes. Mayor Hale thanked Inspector Adkins for all of his work in 2023.
- Zoning Committee continues to meet for zoning review. Next meeting is Feb 21, 2024.
- Complaint received from resident of Hainsview Phase 5 of standing water in ditch. This will be evaluated.
- LV/Spaulding survey complete.

LETTERS AND CORRESPONDENCE:

- Nothing.

FISCAL OFFICER REPORT:

- All money is accounted for the month of January and the bank statement has been reconciled.
- Solicitor- Outstanding projects: MOU WWTP, Water Agreement. Zoning Resolution Updates
- Capital Appropriations- met with Sen. Schaffer
- SS4A- another webinar is scheduled to receive new info.

- ATP goals have been established. Vision Map Created. Pedestrian data will be collected in March. Community survey will be distributed. Public meetings will be scheduled and will be driven by LCATS. Students will be present at public meetings to help facilitate surveys.
- Interview/Shadow applicant for billing clerk position on Thursday (tomorrow).
- Legislation for Tornado siren contract – no changes up for reading tonight.
- 2023 New homes list was provided to RITA.
- 2023 Permits are up to date with Licking County Planning
- Pataskala- Tim Hickins Pataskala’s VA is willing to meet with us Tuesday March 5th at 3:00pm. His Planning director Scott Fulton (who developed their design code) will be present to discuss the pros and cons and their history with building codes and design standards.
- Councilor Wright made a motion to send the bills to finance, second by Councilor Pierce, All Ayes.
- Councilor Spaulding made a motion to pay the bills, second by Councilor Renicker, All Ayes.

FINANCE/CIP REPORT:

- Committee met for regular monthly meeting.
- CIP was reviewed for 2024 additional expenses.
- Jeremy Tate was contacted to see if lots in front of Legacy Park were for sale and for how much. He advised they are not for sale at this time.
- Finance Chair/Councilor Pam Vogel will be attending a newly elected official training on Saturday March 2.

BPA REPORT:

- 41 Behind. Total \$7216.80.
- Plant is running well.

GROUND DIRECTOR REPORT:

- Old Hanover Park inquiries are being received. More people are using it to walk their dogs. The question was asked if new swings could be installed and picnic tables added. Councilor Vogel made a motion to purchase swings and picnic tables, second by Councilor Renicker, all in favor.
- Itemized estimate has been received for Village Hall interior renovation. Flooring \$13K, Cabinets \$13K, Exterior Doors \$6K, Kitchen Window removal and replacement \$1675, Sue will obtain an estimate for interior doors and trim. Chief Spellman has agreed that the fire dept will purchase new kitchen countertops and appliances.

STREET COMMITTEE REPORT:

- W. High Street Improvement Project- sidewalk walk through completed with Verdantas. Areas of issue were discussed. As weather warms up, a walk will take next month. Plan to repair after rainy season.
- OPWC Lower Village Paving Project Phase 1- verbal report that we are receiving the grant funding.
- Carrying for our ditches and stormwater will assist in maintaining roads.
- Speed radar sign estimate received from A1 Safety. Other communities such as the City of Newark partners with the company to provide speed watch technology. Two solar powered radar signs cost around \$8K.

STORM WATER REPORT:

- Catch basin east of W. High bridge has been addressed. Suggested adding concrete to assist with maintenance issues.
- Blocked pipe on the property of Armstrong Steel on S. Main Street was evaluated by Hinger and a Councilor Pierce. Property owner will need to assist in repair, pipe is plug. Owner will be contacted.

LAW SOLICITOR’S REPORT:

- Nothing.

ENGINEERING REPORT:

- High/Main Intersection 4 Way Stop Proposal submitted by ADR. Total cost est \$51K, this includes 10% contingency, \$10K for pavement replacement, \$5K for raised pavement markers.
- Regional Stormwater Study- ADR requested \$3K of allocated \$12K annual retainer to delineate watersheds for village’s MS4 outfalls, review topography and perform flow pattern analysis, and identify problem areas in the village. Councilor Pierce made a motion to move forward with the \$3K of \$12K retainer being allocated toward Regional Stormwater Study, second by Councilor Wright, all ayes
- Driveway/culvert inspection- process protocol needs created. Drive through of Hainsview Phase 5 is recommended
- WWTP Expansion Study- ADR received DLZ study from 2023. Nick will plan a WWTP walk through with BPA.

- Meadows at Hanover Development- walk through with developer took place. Developer was advised that he could regrade and install site improvements per plan or re-engage with his engineer to show how current installation is acceptable, pending review by Village and ADR. Any fees associated with review will be assessed to developer and not the village.

GRIEVANCE COMMITTEE REPORT:

- Card was sent to resident Evelyn Sidle to honor the passing of her sister.

APPEALS BOARD:

- Nothing.

ORDINANCES/RESOLUTIONS:

- Resolution 1-2024 A resolution transferring \$124, 566.11 from the 1000 General Fund to the 3901 Debt Service Fund. Councilor Vogel made a motion to adopt, second by Councilor Renicker, Vote by Roll Call: Wright - Yes, Pierce - Yes, Renicker - Yes, Spaulding – Yes, Vogel – Yes.
- Resolution 2-2024 A resolution transferring \$59,915.00 from the 1000 General Fund to the 2011 Street Fund. Councilor Wright made a motion to adopt, second by Councilor Spaulding, Vote by Roll Call: Wright - Yes, Pierce - Yes, Renicker - Yes, Spaulding – Yes, Vogel – Yes.
- Ordinance 2-2024 An ordinance to make the permanent appropriations for current expenses and other expenditures for the Village of Hanover, Licking County, State of Ohio, During the Fiscal Year Ending December 31, 2024. Councilor Renicker made a motion to adopt, second by Councilor Vogel, Vote by Roll Call: Wright - Yes, Pierce - Yes, Renicker - Yes, Spaulding – Yes, Vogel – Yes.
- Ordinance 3-2024 An ordinance making sewer charges a lien upon the corresponding reality and authorizing the clerk-treasurer to certify delinquent charges to the County Auditor. Councilor Wright made a motion to adopt, second by Councilor Renicker, Vote by Roll Call: Wright - Yes, Pierce - Yes, Renicker - Yes, Spaulding – Yes, Vogel – Yes.
- Ordinance 5-2024 An ordinance authorizing and directing the Mayor to execute a contract with JD Johnson Sales & Service for warning siren service for the Village of Hanover, Licking County, State of Ohio and declaring an emergency. Councilor Spaulding made a motion to waive the second and third reading, second by Councilor Wright. Vote by Roll Call: Wright - Yes, Pierce - Yes, Renicker - Yes, Spaulding – Yes, Vogel – Yes. Councilor Wright made a motion to adopt, second by Councilor Renicker, Vote by Roll Call: Wright - Yes, Pierce - Yes, Renicker - Yes, Spaulding – Yes, Vogel – Yes.

UNFINISHED/NEW BUSINESS:

- Nothing.

MAYOR’S MINUTE:

- Nothing.

A motion to adjourn the meeting was made by Councilor Spaulding, second Councilor Wright. All Ayes.

RESPECTFULLY SUBMITTED:

Mayor Brandon Hale

Fiscal Officer/Clerk Nicole D. Gieseler

Village of Hanover
2023 End of Year Zoning & Code Report

- Note report only reflects last 3 quarters of the year

Total Zoning Permits issued: 45 permits

Key Zoning/Code complaints addressed:

146 S. Main St: unable to determine for use of property was approved by per Zoning officials

1913 W. High St: violation notice sent to property owner / claims made that previous business was still utilizing the storage containers / conversation with current/new owner of business and was determined claim was true / property owner agreed to have storage containers removed by spring 2024 / still working on unpermitted car sales lot located on the property

271 Clearview Dr: violation notice sent to property owner / phone conversations with property owner who agreed to clean property up and remove junk / property was cleaned up and neighbors were satisfied with new condition of property / no further violations at this time

229 Meadows Dr: violation notice sent to property owner / owner started remodel on home and then listed it for sell / property was partially cleaned up

Hainsview Vacant Lots: phone calls were made to builders about cutting grass/weeds and cleaning up trash on building lots that was blowing onto neighboring lots and roadways / area cleaned up

2288 W. High St: violation notice sent to property owners / owners provided documentation from previous zoning official that possibly granted permission for continued use / conflicting zoning regulations and zoning map complicated the issue / attorney consulted and discovered recent court ruling that favored the mobile home park / upon attorney's advice violation was suspended / working on new regulations to address future issues with property

732 Colby Way: violation notice sent to property owner / phone conversations with owner / agreement reached to drain pool until fencing issue could be addressed in spring of 2024

734 Colby Way: violation notice sent to property owner / phone conversations with owner / agreement reached to drain pool until fencing issue could be addressed in spring of 2024

Zoning Appeals Board Variances:

2005 W High St: initial permit of signs denied due to not complying with current zoning regulations / variance granted for both signs

180 Conn Dr: initial permit of pole barn denied due to not complying with setbacks / variance granted for small side yard setback

225 Jenna Dr: initial permit of pool and fence was denied due to no contact from owner to complete site inspection and timeline was running out / stop work order had to be issued because owner installed pool violating permit regulations and required setbacks / variance was granted for rear and side yard setbacks

Additional Items of Note:

Resolution was passed to amend zoning regulations mis-statements, clarifications and clerical errors

Zoning permit application procedures were created and placed on website to help streamline the process.

Zoning review committee was established to update current zoning regulations.

Zoning permits issued were reported to county as required (thank you to Nicole as this)

U.S. Department of Commerce form C-404 completed as required for new residential housing units that permits were issued for and total valuation of housing units. Village had approximately 3.5 to 4 million dollars in housing units built in 2023.