

**Village of Hanover
Council Meeting Minutes
January 10, 2024**

Prior to the meeting Councilor Spaulding executed the oath of office for incoming Mayor Brandon Hale and Council Member Donna Renicker.

Mayor Hale called the Village of Hanover Council Meeting to order at 6:30 pm and led us in the Pledge of Allegiance. Fiscal Officer Nicole Gieseler gave the invocation.

ROLL CALL:

Brandon Hale: Present	Brett Wright: Present
Sue Spaulding: Present	Justin Pierce: Present
Donna Renicker: Present	Rex Adkins: Present

Mayor Hale made a recommendation to appoint Pam Vogel to fill the vacancy of Councilor Chester Flowers' expired seat. Councilor Spaulding made a motion in support of the recommendation to appoint Pam Vogel to the vacancy of Councilor Chester Flowers' expired seat, second by Councilor Renicker, Vote by roll call: Spaulding- Yes, Renicker- Yes, Wright- Yes, Pierce- Yes.

Pam Vogel was present to accept the nomination for council and was sworn in by Mayor Hale.

MINUTES:

The meeting minutes for December 13, 2023 were reviewed and discussed. Being no further corrections or additions, a motion to accept the minutes was issued by Councilor Pierce, second by Councilor Wright, All Ayes.

VISITORS:

- Nothing.

CITIZENS:

- Jennings 1723 W. High Street and Meister 1771 W. High Street were present to discuss drainage issues that have been created by the implementation of the new sidewalk and storm drains. Grate covers are preventing water to drain causing back up of water onto driveways, sidewalk and road, along with erosion near the side of grates. This created a hazard for the public with the freezing temperatures. Jennings had grate cover removed to allow water to flow. Area needs reviewed by Verdantas and Layton. Mayor Hale will follow up with Verdantas and Layton to have the area evaluated.

FIRE DEPT REPORT:

- Total Runs for Dec-42. 10-Village, 15- Hanover Twp, 10-Perry Twp, and 7-Mutual Aid.

PLANNING & DEVELOPMENT:

- LCATS is assisting with Active Transportation Plan (ATP). Plan should be complete by Sept 2024. Kick off meeting scheduled for Jan 17, 6:00 PM
- Zoning updates are being addressed.
- Meadows at Hanover Condo Development storm infrastructure evaluated, discussed deviation of plans with developer. The developers engineer and our village engineer will meet to discuss plan of action if needed.
- Jim Lenner with Neighborhood strategies provided discussion on the process of developing Form Base Code as well as the SS4A Grant that the village is receiving.
- Planning member Mitchell, shared information on what Licking County Building Codes could offer the village as it pertains to residential and commercial inspections. This will be placed on next month's agenda for further review and discussion.

ZONING INSPECTOR'S REPORT:

- 0 permits received for 2024
- After discussion with the property and evaluation by the property owner the conex trailers on W. High Street are no longer needed and will be removed.
- Zoning violation process is being reviewed. Notification letter that was drafted is ready for implementation if planning and council sees fit.
- Zoning Regulation review committee will continue to meet monthly and may combine with Form Base Code.

LETTERS AND CORRESPONDENCE:

- Nothing.

FISCAL OFFICER REPORT:

- All money is accounted for the month of December 2023 and the bank statement has been reconciled.
- Financial books are being closed for FY23 and opened for FY24. Transition going well.
- Water Project: rates are being determined, once complete agreement can be finalized. Project is on schedule to go out to bid this spring.
- WWTP: provided an update to Ryan Brown, Licking County Water and Waste Water regarding applying for funding for a WWTP Expansion Study. He has requested to be part of future meetings.
- TIP Project Update: Ben Broyer from ODOT and Scott Haines from Verdantas are in connection and the process is moving forward. More updates soon to come.
- ATP kick off meeting is scheduled for Wednesday, Jan 17 6:00 pm at the village hall. Representatives from the school and Legacy Park will be present.
- SS4A- waiting for parameters to be released. Webinar scheduled for Jan 23rd.
- SIB Loan payments will begin Oct 2025. \$27,442.93 annually.
- Federal Treasury training completed today for ARPA reporting. Report needs filed between April 1-30th. If money has not been spent and report is not filed the federal government will take back ARPA Covid monies distributed.
- Councilor Renicker made a motion to send the bills to finance, second by Councilor Wright, All Ayes.
- Councilor Wright made a motion to pay the bills, second by Councilor Spaulding, All Ayes.

FINANCE/CIP REPORT:

- With the transition to FY24 there was no regularly scheduled finance meeting.

BPA REPORT:

- 45 accounts behind, total of \$6,389.20
- The plant is running well and permit was made last month.
- Automatic switch installed to lift stations functioned well during recent power outage.
- Sewer payment delinquencies and lien process discussed.

GROUND DIRECTOR REPORT:

- Dodson Roofing- Exterior project complete. Canceled interior work, quotes will be obtained elsewhere.

STREET COMMITTEE REPORT:

- Phase 2 of the street sign update project needs approved this evening. Cost for Phase 2 which consist of the east side of the village is \$3,544.62. Councilor Wright made a motion to purchase the street signs, second by Councilor Pierce, all ayes.
- AEP will assign a manager to the village to assist with street light outages. Pat Simpson was suggested.
- Low lines on Echo/Flowers Dr. LRE needs informed. New contact given for LRE/Energy Co-op.
- Gas line issue by High/Main traffic light near Village Salon. Gas company will be called.

STORM WATER REPORT:

- Outfalls evaluated by LCSW.
- LCSW agreement to assist the village with MS4 EPA requirements is available to be read and adopted this evening.
- Funding awards for the Capital Appropriations budget should be known by end of month. This pertains to Hains Hill Drive Drainage Repair.
- Catch basin on S. Main needs evaluated. Water is not flowing into properly.
- School was notified of erosion near a parking lot entrance that was found during the village review by LCSW.

LAW SOLICITOR'S REPORT:

- Nothing.

ENGINEERING REPORT:

ADR Village Engineer, Nick Mills was present to discuss the following topics.

- High/Main intersection project: contract signed and project is on schedule.
- FYI- ADR assisted with the paving cost estimate for Marne and S. Main that will take part with the county.
- ADR is willing to complete driveway culvert inspections. Developing a notification process discussed.
- ADR provided shape file data to the County for their use in assisting the Village with MS4 reporting.

- Regional Stormwater Study was suggested. Scope could be provided. Councilor Vogel made a motion to move forward with ADR presenting a Regional Stormwater Study scope, second by Councilor Pierce, All Ayes.
- ADR is able to assist with the WWTP Expansion Study.
- The threshold required to take a project out to bid has moved from \$50K to \$75K. This change was implemented in Oct 2023.
- Meadows at Hanover Condo Development: construction inspection for public portions completed, stormwater controls are not installed per the approved plans. ADR will assist in resolving the issue with developer.

GRIEVANCE COMMITTEE REPORT:

- The continuing of theft around the village was noted.

APPEALS BOARD:

- Nothing.

ORDINANCES/RESOLUTIONS:

- Resolution 1-2024 A resolution transferring \$125, 566.11 from the 1000 General Fund to the 3901 Debt Service Fund.- 1st reading.
- Resolution 2-2024 A resolution transferring \$59,915.00 from the 1000 General Fund to the 2011 Street Fund – 1st reading.
- Ordinance 1-2024 An ordinance authorizing and directing the Mayor to execute a contract with Licking County Soil and Water Conservation District for annual reporting services for the Village of Hanover, Licking County, State of Ohio and declaring an emergency. Councilor Spaulding made a motion to waive the 2nd and 3rd readings, second by Councilor Pierce, Vote By Roll Call: Spaulding- Yes, Wright -Yes, Pierce – Yes, Vogel- Yes, Renicker – Yes. Councilor Wright made a motion to adopt, second by Councilor Spaulding, Vote By Roll Call: Spaulding- Yes, Wright -Yes, Pierce – Yes, Vogel- Yes, Renicker – Yes
- Ordinance 2-2024 An ordinance to make the permanent appropriations for current expenses and other expenditures for the Village of Hanover, Licking County, State of Ohio, During the Fiscal Year Ending December 31, 2024.- 1st reading

UNFINISHED/NEW BUSINESS:

- Nothing.

MAYOR’S MINUTE:

- Mayor Hale made a recommendation for Councilor Pierce to serve as the new President of Council.
- Mayor Hale made a recommendation for Councilor Vogel to serve as the new chair of the Finance Committee.
- Mayor Hale thanked Councilor Vogel for being willing to join council and serve the village.

A motion to adjourn the meeting was made by Councilor Wright second Councilor Spaulding. All Ayes.

RESPECTFULLY SUBMITTED:

Mayor Brandon Hale

Fiscal Officer/Clerk Nicole D. Gieseler