

**Village of Hanover
Council Meeting Minutes
October 25, 2023**

Mayor Collins called the Village of Hanover Council Meeting to order at 6:30 pm and led us in the Pledge of Allegiance. Fiscal Officer Nicole Gieseler gave the invocation.

ROLL CALL:

Jeff Collins: Present	Brett Wright: Present
Brandon Hale: Absent	Sue Spaulding: Present
Chester Flowers: Present	Donna Reniecker: Present
Justin Pierce: Present	Rex Adkins: Present

Councilor Spaulding made a motion to excuse the absence of Councilor Hale, Second by Councilor Renicker. All Ayes.

MINUTES:

The meeting minutes for October 11, 2023 were reviewed and discussed. Being no further corrections or additions, a motion to accept the minutes was issued by Councilor Renicker, second by Councilor Spaulding, All Ayes.

VISITORS:

- Candidate for Hanover Twp Trustee, Scott McKenzie was present to introduce himself and inquired of any existing concerns between village and township.
- Representatives from Verdantas was present to share their qualifications and interest in becoming our village engineer in 2024.

CITIZENS:

- Mitch Flowers resident of the village was present to share his concern with the removal of the 1% Income Tax Credit which would permit residents to contribute a 1% Income Tax to the village. He is not in favor of the credit removal. Discussion took place regarding reason for the removal, evidence of support and concerns for rising taxes.

FIRE DEPT REPORT:

- Nothing.

PLANNING & DEVELOPMENT:

- Nothing.

ZONING INSPECTOR'S REPORT:

- Nothing.

LETTERS AND CORRESPONDENCE:

- Nothing.

FISCAL OFFICER REPORT:

- Thursday Oct 26 CPIM training in Columbus: focus is Leadership in Public Finance and Economic Development- Specifically the Role of Fiscal Officers in Ohio's Future. Nov 1st Auditor of State Fiscal Officer Training.
- Tyler Flowers reported that he is getting calls on the asphalt cross cut being finished at the condos. Advised paving should take place Nov 1.
- Trees at Meadow Ct will be cut back to allow for sign visibility in all directions.
- Sidewalk Project: Soil spreading should be complete as of today, asphalt driveway forms set in place tomorrow, asphalt on Friday. Trees will be planted next week and then final grade clean up seed and straw will be completed by a landscaping co. Minerva McArtors residence- down spout drainage that goes under the sidewalk creates a deeper than desired swell, needs addressed. Verdantas suggested a 4-inch pipe be extended east to reduce swell and make it easier to maintain. Before doing he is getting me a cost for approval.

- Intersection High/ Main: Legislation for current updates to intersection- Signal is required to be removed and replaced with a four way stop. Cost for the entire project should be under 10K. ADR Administration \$2500, signs \$1500 and then MP Dory labor is unknown.
- Legislation on the table tonight to add the intersection update to the MTP listing with LCATS. Project scheduled out for 2030's+
- OPWC Lower Village Paving: project will be broken out into two phases.
Phase 1 will be \$38,929 out of pocket. This will be paid out in 2024 out of the 2101 Permissive Fund
Phase 2 will be \$40, 965 out of pocket and will be paid out of the 2025 2101 Permissive Fund.
Total Cost of both project: \$887,889. Total Loan 192K. Total Grant 650K. Total annual loan payment/10 Years: \$19, 200.00.
To be paid out of our 1% Income Tax revenue. Out of pocket upfront expense will come out of our 2101 Fund. Loan payment will be paid from our 1% Income Tax Revenue. These numbers have been added to our CIP Plan. We had budgeted at 50K annual payment for the total cost of this project so 19,200 is substantially lower.
- Water Project: Meeting took place with solicitor Stephen Samuels and Kevin Eby. Kevin advised that the county has past the water district resolution last month it will be called "The Licking Valley Water District No. 1". We went through the agreement together and Kevin asked for clarification on a few things. Before agreement can be finalized we need to know each entities contribution, have the rules and rates established, know the cost of bulk water, have a better understanding of customer base and know approx. how much money will need to be on reserve for O & M. Madison Twp contribution will be 250K, the Village 126K and Hanover TWP has not indicated that they will be assisting. All money contributed is ARPA money and not regular tax revenue. Engineering plans are 30% complete. Transmission line is going to the south side of the road. Structurepoint is planning to have 90% plans completed by December. Secondary loop is being planned to insure water availability if service line is breached. Original cost for Phase 1 \$12M, inflation has caused a project increase of \$1.1 mill, new total is \$13.1M. Additional funding is already being sought by the county to cover the expense most likely in a grant/loan.
- Stormwater Utility: Briefly discuss stormwater utility with solicitor Stephen Samuels. Mr. Samuels indicated based on ORC 3903 he is not convinced that the village needs to be managing the MS4. He wanted to review our MS4 contract with LCSW. Contract was sent for his review. He also indicated that a storm water utility plan is community specific, it's driven by topography, roadside ditches etc and it is difficult to use other entities plan as a template. Creating our own is best.
- Future Meetings for October 2023:
 - 10/30/23 9:00 AM Sanitary Storm Sewer Metering meeting – City of Newark
 - 10/31/23 9:00 AM Waste Water Expansion meeting- City of Newark and Structurepoint
 - 11/1/23 6:00 PM Finance Meeting
 - 7:00 PM Zoning Committee Meeting
 - 11/15/23 6:00 PM Licking Park District- Funding meeting

FINANCE/CIP REPORT:

- Nothing.

BPA REPORT:

- Nothing.

GROUND DIRECTOR REPORT:

- Dodson Roofing- is currently working on the village hall/fire station project.

STREET COMMITTEE REPORT:

- Crack seal quote received from Charles Bro- legislation available tonight for reading.
- Condo developer will be contacted for paving date for development and cross cut.
- LRE has been contacted for street light outages. Outages continue to be looked for and submitted for blub replacement. Jim Lenner will share a contact with LRE.

STORM WATER REPORT:

- Layton's submitted a quote on the Hains Hill drainage repair. Breakdown of quote has been received.
- Dry dam repair is complete and water is flowing well.

- Outfall information is outstanding. Needs submitted to LCSW. MS4 2024 agreement received from LCSW. Pending solicitor Samuel Stephens review.
- 205 Jenna Drive – call received, culvert may need addressed.

LAW SOLICITOR'S REPORT:

- Nothing.

ENGINEERING REPORT:

- Nothing.

GRIEVANCE COMMITTEE REPORT:

- Nothing.

APPEALS BOARD:

- Nothing.

ORDINANCES/RESOLUTIONS:

Resolution 14-2023 A resolution authorizing and directing the Mayor to execute a contract with Charles Brothers Asphalt for the purpose of crack sealing village roadways for the Village of Hanover, Licking County, State of Ohio and declaring an emergency. Councilor Wright made a motion to waive the second and third reading, second by Councilor Spaulding, Vote by roll call: Hale- Ab, Wright- Yes, Pierce- Yes, Renicker- Yes, Spaulding- Yes, Flowers – Yes. Councilor Renicker made a motion to adopt, second by Councilor Wright, Vote by roll call: : Hale- Ab, Wright- Yes, Pierce- Yes, Renicker- Yes, Spaulding- Yes, Flowers – Yes.

Resolution 15-2023 A RESOLUTION AUTHORIZING THE MAYOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE METROPOLITAN TRANSPORTATION PLAN PROJECT OPPORTUNITY OFFERED THROUGH THE LICKING COUNTY AREA TRASPORTATION STUDY AND TO EXECUTE CONTRACTS AS REQUIRED, ON BEHALF OF THE VILLAGE OF HANOVER, LICKING COUNTY, STATE OF OHIO, AND DECLARING AN EMERGENCY. Councilor Spaulding made a motion to waive the second and third reading, second by Councilor Renicker, Vote by roll call: Hale- Ab, Wright- Yes, Pierce- Yes, Renicker- Yes, Spaulding- Yes, Flowers – Yes. Councilor Renicker made a motion to adopt, second by Councilor Spaulding, Vote by roll call: : Hale- Ab, Wright- Yes, Pierce- Yes, Renicker- Yes, Spaulding- Yes, Flowers – Yes.

Resolution 16-2023 A resolution authorizing and directing the Mayor to execute a contract with ADR & Associates, Ltd. for the design of traffic control improvements at the intersection of High Street and Main Street, on behalf of the Village of Hanover, Licking County, State of Ohio. 1st reading.

Resolution 17-2023 A resolution authorizing and directing the Mayor to execute an agreement with Flowers Land Service LLC for the purpose of tree removal services in Hanover Park on behalf of the Village of Hanover, Licking County, State of Ohio, and declaring an emergency. Councilor Wright made a motion to waive the second and third reading, second by Councilor Spaulding, Vote by roll call: Hale- Ab, Wright- Yes, Pierce- Yes, Renicker- Yes, Spaulding- Yes, Flowers – Yes. Councilor Renicker made a motion to adopt, second by Councilor Spaulding, Vote by roll call: : Hale- Ab, Wright- Yes, Pierce- Yes, Renicker- Yes, Spaulding- Yes, Flowers – Yes.

Ordinance 32-2023 1% Municipal Income Tax Credit Removal: tabled until the 11-8-23 council meeting

Ordinance 39-2023 An Ordinance authorizing and directing the Mayor to execute a change in contract with Verdantas, an Ohio limited liability company, for engineering services for the West High Street Sidewalk Improvement project for the Village of Hanover, Licking County, State of Ohio and declaring an emergency. Councilor Flowers made a motion to waive the second and third reading, second by Councilor Spaulding, Vote by roll call: Hale- Ab, Wright- Yes, Pierce- Yes, Renicker- Yes, Spaulding- Yes, Flowers – Yes. Councilor Wright made a motion to adopt, second by Councilor Pierce, Vote by roll call: : Hale- Ab, Wright- Yes, Pierce- Yes, Renicker- Yes, Spaulding- Yes, Flowers – Yes.

Ordinance 40-2023 AN ORDINANCE TO MAKE THE TEMPORARY APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE VILLAGE OF HANOVER, LICKING COUNTY, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2024. 1st reading

Ordinance 41-2023 AN ORDINANCE FIXING THE SALARY FOR THE MAYOR OF THE VILLAGE OF HANOVER, LICKING COUNTY, STATE OF OHIO. 1st reading

Ordinance 42-2023 AN ORDINANCE FIXING THE SALARY OF ALL MEMBERS OF VILLAGE COUNCIL FOR THE VILLAGE OF HANOVER, LICKING COUNTY, STATE OF OHIO. 1st reading

Ordinance 43-2023 AN ORDINANCE FIXING THE SALARY FOR ALL MEMBERS OF THE BOARD OF PUBLIC AFFAIRS FOR THE VILLAGE OF HANOVER, LICKING COUNTY, STATE OF OHIO. 1st reading

Ordinance 44-2023 AN ORDINANCE FIXING THE SALARY FOR THE FISCAL OFFICER OF THE VILLAGE OF HANOVER, LICKING COUNTY, STATE OF OHIO. 1st reading

Ordinance 45-2023 AN ORDINANCE FIXING THE STIPEND FOR THE BILLING CLERK OF THE VILLAGE OF HANOVER, LICKING COUNTY, STATE OF OHIO. 1st reading

Ordinance 46-2023 AN ORDINANCE APPOINTING AND SETTING A STIPEND FOR A ZONING INSPECTOR FOR THE VILLAGE OF HANOVER, LICKING COUNTY, STATE OF OHIO. 1st reading

Ordinance 47-2023 AN ORDINANCE APPOINTING A SOLICITOR FOR LEGAL SERVICES FOR THE VILLAGE OF HANOVER, LICKING COUNTY, STATE OF OHIO. 1st reading

Ordinance 48-2023 An Ordinance authorizing and directing the Mayor to execute a contract with The Cherubini Company, for annual website hosting services for the Village of Hanover, Licking County, State of Ohio. 1st reading

Ordinance 49-2023 An Ordinance authorizing and directing the Mayor to execute an agreement with Neighborhood Strategies, LLC for professional services on behalf of the Village of Hanover, Licking County, State of Ohio. 1st reading

UNFINISHED/NEW BUSINESS:

- Beggars Night Oct 31st 6-7:30 PM. FB Post sent. T100 Notified.
- Pres. of P & D Molnar advised that he will continue to attend the LCATS meetings and represent the Village but he will not chair the committee in 2024.

MAYOR'S MINUTE:

- Nothing.

A motion to adjourn the meeting was made by Councilor Spaulding second Councilor Pierce. All Ayes.

RESPECTFULLY SUBMITTED:

Mayor Jeff J. Collins.

Clerk/Treasurer Nicole D. Gieseler