

**Village of Hanover  
Council Meeting Minutes  
Sept 27, 2023**

President of Council Brandon Hale, served as President Pro Tempore in Mayor Jeff Collins absence. Councilor Hale called the Village of Hanover Council Meeting to order at 6:30 pm and led us in the Pledge of Allegiance. Fiscal Officer Nicole Gieseler gave the invocation.

**ROLL CALL:**

Jeff Collins: Absent	Brett Wright: Present
Brandon Hale: Present	Sue Spaulding: Present
Chester Flowers: Present	Donna Reniecker: Present
Justin Pierce: Absent	Rex Adkins: Present

Councilor Wright made a motion to excuse the absence of Councilor Pierce, Second by Councilor Renicker. All Ayes.  
Councilor Spaulding made a motion to excuse the absence of Mayor Collins, Second by Councilor Wright, All Ayes.

**MINUTES:**

The meeting minutes for September 13, 2023 were reviewed and discussed. Being no further corrections or additions, a motion to accept the minutes was issued by Councilor Renicker, second by Councilor Wright, All Ayes.

**VISITORS:**

- Nothing.

**CITIZENS:**

- Nothing.

**FIRE DEPT REPORT:**

- Nothing.

**PLANNING & DEVELOPMENT:**

- Nothing.

**ZONING INSPECTOR'S REPORT:**

- Nothing.

**LETTERS AND CORRESPONDENCE:**

- Nothing.

**FISCAL OFFICER REPORT:**

- Certified Public Records Training has been completed.
- CPIM training- Leadership in Public Finance and Economic Development, Specifically the Role of Fiscal Officers in Ohio's Future- Thursday Oct 26.
- Ohio Auditor of State Fiscal Officer Training- Wednesday Nov 1.
- Disposal of public records meeting the Village Record Retention Policy, will take place on Wednesday Oct 11.
- Sidewalk Project- Project PM, Engineers, Inspectors and residents have been met with to discuss drainage concerns. Modification will be made along with a change order presented to council. Modifications will insure public safety, a final project that looks good and is easy to maintain. Property owners receiving trees will receive stakes to place in the area they would like their tree. Change order is approx. 20K, financing options discussed.
- Meeting with LCATS was held to discuss traffic signal solution at the intersection of High/Main. Additional traffic counts are being obtained. Sight distance survey is needed for turning east off of Hickman Rd. ADR will be asked to perform the survey within the villages T & M contract. If intersection warrants a signal project can be added to the LCATS MTP listing to make it available for future grant funding. Approval needed by council to ask ADR to complete sight distance survey.

- Meadow Court is the last street sign in the center village that needs installed. Tree trimming needed to make replacement sign visible. A discussion took place with the resident who owns the trees in the ROW where the sign needs replaced and they have agreed to permit the tree trimming to create the sign visibility. Approval needed by council to trim trees.
- Legacy Park Crosswalk sign grant application has been submitted to Licking Parks District. Their Nov board meeting will be attended to advocate for full funding. Hanover Twp. may participate in applying for Licking Park grant as well to help with funding. The twp has 7K to allocate. Further discussion needed.
- Water Project Agreement continues to be worked on. Meeting with PM Kevin Eby and Ryan Brown took place. They are working on completing grant criteria to assist in positive scoring for an EPA grant that will be applied for in Feb 2024. This EPA grant will assist with the cost of Phase 2 of the Water Project. Letters are being sent to businesses and residents who participated in water testing to see if they have a desire to connect to the infrastructure.
- Future Meetings for October 2023:
  - 10/4/23 6:00 PM Port Authority
  - 7:00 PM Finance Meeting
  - 10/10/23 9:00 AM Ohio Department of Development

FINANCE/CIP REPORT:

- Nothing.

BPA REPORT:

- Nothing.

GROUND DIRECTOR REPORT:

- Dodson Roofing- is currently working on the village hall/fire station project.

STREET COMMITTEE REPORT:

- Intersection Main/High: MTP project submission deadline is Oct 13. These projects will be considered for funding in 2027/2028. Additional traffic counts have been taken by LCATS. Councilor Wright made a motion to approve ADR completing sight distance survey from Hickman to High, Second by Councilor Spaulding. All Ayes
- Councilor Wright made a motion to approve the trimming of trees on Meadow Court to allow for sign visibility, second by Councilor Spaulding. All Ayes.
- Request was made to raise the annual crack sealing allocation from 10K to 20K. Brain Corsi will be contacted for an estimate.
- A meeting with the Hanover Fire Dept took place to discuss fire service between Perry Twp., Hanover Twp., and the village. Meeting was led by Chief Spellman. Meeting was valuable as we all try to work together moving into the future.
- OPWC Lower Village Paving Project – meeting with Verdantas Engineering was held. Due to the increase cost of paving it was determined to break the lower village up into two projects. Each project will be approx. 500K. Final cost estimates and match amounts will be provided by Verdantas. This project will also look at drainage issues from Dry Dam to Meadow Drive.

STORM WATER REPORT:

- Layton's submitted a quote on the Hains Hill drainage repair. Councilor Pierce is meeting with Layton's to try to break up the project into sections to help with the overall cost.

LAW SOLICITOR'S REPORT:

- Nothing.

ENGINEERING REPORT:

- Nothing.

GRIEVANCE COMMITTEE REPORT:

- Nothing.

APPEALS BOARD:

- BZA public hearing held this evening on a variance request on 225 Jenna. The variance request was to approve rear setbacks for pool, patio, and fence. BZA moved to approve variance. Resident is ok to move forward with project.

ORDINANCES/RESOLUTIONS:

**Resolution 13-2023** A resolution transferring money within the General Fund for payment of Legal Counsel on behalf of the Village of the Village of Hanover, Licking County, State of Ohio and declaring an emergency. Councilor Flowers made a motion to waive the second and third reading, second by Councilor Renicker, Vote by Roll Call: Hale- abstain, Wright- Yes, Pierce- Absent, Renicker- Yes, Spaulding- Yes, Flowers- Yes. Councilor Wright made a motion to adopt, second by Councilor Renicker, Vote by Roll Call: Hale- abstain, Wright- Yes, Pierce- Absent, Renicker- Yes, Spaulding- Yes, Flowers- Yes.

**Ordinance 32-2023** 1% Municipal Income Tax Credit Removal: Councilor Hale requested that we table the third reading of Ordinance 32-2023 since the Mayor and Councilor Pierce is absence. Councilor Wright will miss the Oct 11 council meeting so Ordinance will be tabled until the second meeting in October.

**Ordinance 37-2023** An Ordinance authorizing the amending of Ordinance 21-2023 and the agreement with Morehouse Tree Services, LLC for the purpose of permitting additional tree removal services necessary for the completion of the West High Street Sidewalk Improvement Project on behalf of the Village of Hanover, Licking County, State of Ohio, and declaring an emergency. Councilor Renicker made a motion to waive the second and third reading, second by Councilor Wright, Vote by Roll Call: Hale- abstain, Wright- Yes, Pierce- Absent, Renicker- Yes, Spaulding- Yes, Flowers- Yes. Councilor Wright made a motion to adopt, second by Councilor Renicker, Vote by Roll Call: Hale- abstain, Wright- Yes, Pierce- Absent, Renicker- Yes, Spaulding- Yes, Flowers- Yes.

**Ordinance 38-2023** An Ordinance authorizing and directing the Mayor to execute a change in contract with Layton Inc. for the construction of the W. High Street Sidewalk Project on behalf of the Village of Hanover, Licking, County, State of Ohio and declaring an emergency. Councilor Renicker made a motion to waive the second and third reading, second by Councilor Wright, Vote by Roll Call: Hale- abstain, Wright- Yes, Pierce- Absent, Renicker- Yes, Spaulding- Yes, Flowers- Yes. Councilor Wright made a motion to adopt, second by Councilor Renicker, Vote by Roll Call: Hale- abstain, Wright- Yes, Pierce- Absent, Renicker- Yes, Spaulding- Yes, Flowers- Yes.

UNFINISHED/NEW BUSINESS:

- Beggars Night Oct 31<sup>st</sup> 6-7:30 PM. FB Post sent. T100 Notified.
- Fall Yard Sale Day Oct 6<sup>th</sup>
- River Round Up Totals: 25,320 pounds of trash, 120 tires, 1160 pounds of scrap metal, 300 volunteers.
- Break-ins and theft increase in the village and surrounding area. Discussion took place with a near by resident of citizens concern. Additional conversation regarding mitigating public safety will take place.

MAYOR'S MINUTE:

- Nothing.

A motion to adjourn the meeting was made by Councilor Wright second Councilor Spaulding. All Ayes.

RESPECTFULLY SUBMITTED:

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Mayor Jeff J. Collins.

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Clerk/Treasurer Nicole D. Gieseler