

**Village of Hanover
Council Meeting Minutes
April 26, 2023**

Mayor Jeff Collins called the Village of Hanover Council Meeting to order at 6:30 pm and led us in the Pledge of Allegiance. Fiscal Officer Nicole Gieseler gave the invocation.

ROLL CALL:

Jeff Collins: Present	Brett Wright: Present
Brandon Hale: Absent	Sue Spaulding: Present
Chester Flowers: Present	Donna Reniecker: Present
Justin Pierce: Present	Rex Adkins: Present

Councilor Wright made a motion to excuse Councilor Hales absence, second by Councilor Pierce. All ayes.

MINUTES:

The meeting minutes for April 12, 2023 were reviewed and discussed. Being no further corrections or additions, a motion to accept the minutes was issued by Councilor Flowers, second by Councilor Renicker, All Ayes.

Councilor Flowers asked the status of the guardrail installation request on S. Main Street and it was indicated that the issue is being discussed with the County as this area is possibly within their jurisdiction.

VISITORS:

- Nothing.

CITIZENS:

- Nothing.

FIRE DEPT REPORT:

- Nothing.

PLANNING & DEVELOPMENT:

- Nothing.

ZONING INSPECTOR'S REPORT:

- Mobile home park owner is requesting that all homes have storage sheds. Zoning resolution is being evaluated. A "non-conforming section" may need addressed.
- 146 S. Main Street property is being evaluated for zoning violations.
- Resident of 2294 W. High Street inquired about grass cutting and possible sewer easement on property. Advised to seek county for easement question.

LETTERS AND CORRESPONDENCE:

- Licking Park District Annual Report.
- LMH Annual Report.
- RITA Annual Meeting notice, RITA work from home income tax report.

FISCAL OFFICER REPORT:

- LCSW and River Rangers have possible leads to additional grants that would assist in Rocky Fork Creek Log Jam. Grant timeline is unknown and grant terms are unknown. Grant would need to cover 100% of project if possible.
- Dry Dam estimate almost complete. Waiting on an additional subcontractor estimate.
- TIP Grant- LOI's received from 7 engineering firms. Scoring is needed for selection.
- W. High Street Sidewalk Project: Bur Oak is recommended for tree replacement. Quote from H5 Enterprises received for \$3,900. Trees approx. 3-5 inches in diameter and approx. 25 ft tall. Tree specs will be included with Work Agreement Letter to residents affected. Pre-Bid meeting scheduled for April 27, 2:00pm Village Hall. Bid opening meeting scheduled for May 5, 2:00pm Village Hall.

- Delinquent sewer accounts will be provided to the county at the end of this month (April)
- Licking Parks Grant- Waiting for an installation quote from MP Dory, should be available next week.
- Tyler Flowers counted approx. 22 dead trees in the park. Rough estimate is approx. \$11,500 for removal. Stump grinding estimate to be received.
- Energy contract ends July 1, 2023 with Dominion Energy. The village will be joining the aggregation program. The necessary work will be completed in the month of May to ensure that village government own facilities get the best rate available on behalf of our tax payers.
- Future Meetings: 5-3-23 Finance Meeting
 - 5-4-23 LCATS/EDG meeting – Double Tree 11:30-1:30
 - 5-10-23 Mona Large and Matthew Allison, Licking County Transit will be sharing at the council meeting.
 - 5-16-23 Grow Licking County- 1st Annual Infrastructure Luncheon
 - 5-17-23 Jayson Gardner, Land Acq, meeting 6:00 pm
 - 6-7-23 Master Gardner, Rockett Morgan- Meeting to discuss planning for a healthy ecosystem as we grow and develop as a village.

FINANCE/CIP REPORT:

- Mayor Collins received a certified letter that included a pharmaceutical settlement check for approx. \$17,000. Village Solicitor Yaz Ashrawi advised to place this into our General Fund and to use as we see fit.

BPA REPORT:

- Nothing.

GROUND DIRECTOR REPORT:

- Tornado siren repair continues to be evaluated. Alarm will sound but motion is not working.
- Dodson Roofing provided an estimate for exterior building updates such as needed flashing, spouting, gutters, siding and fire rated exterior doors. Repair work is necessary as some issues are in dire need of repair. Estimate will be evaluated by Finance Committee prior to distributing legislation for adoption approving the project.

STREET COMMITTEE REPORT:

- Guardrail installation on S. Main St is being discussed with the county.
- Neff Paving has reviewed our village needs for patch paving and has provided a quote. The quote is good for 14 days. This is not enough time for three readings on legislation. Due to difficulty getting contractors to bid and this current quote being significantly under budget recommendation is to move forward with the legislation tonight as an emergency.
- Jeff Hanger informed that he received a quote for street sign replacement. 45 9in signs are needed. Flat or extruded? Some replacement post will be needed. Remaining post will be painted black. Estimated cost for 45 Blue-9in extruded signs, post and labor is approximately \$6500.00. Councilor Spaulding made a motion to move forward with the purchase and installation of new street signs due to this being a public health and safety concern. Second by Councilor Wright. Vote by roll call: Hale- Absent, Wright- Yes, Pierce- Yes, Renicker- Yes, Spaulding- Yes, Flowers- Yes.

STORM WATER REPORT:

- Two estimates are being received for ditch clean out on Fleming Drive. Trash has been removed.
- Hains Hill Drive stormwater issues are being evaluated by ADR. Memorandum will be evaluated by village solicitor so that all parties involved have clear understanding and direction.
- Hainsview Estates Phase 1-5 are all designed with open ditch design. Filling in a ditch or placing aggregate in a ditch is not permitted by the village. Natural waterways that run through the housing addition carry the maintenance responsibility of the homeowner(s). Jenna Drive stormwater will need evaluated.

LAW SOLICITOR'S REPORT:

- Nothing.

ENGINEERING REPORT:

- Nothing.

GRIEVANCE COMMITTEE REPORT:

- Nothing.

APPEALS BOARD:

- Nothing.

ORDINANCES/RESOLUTIONS:

- Resolution 8-2023 A resolution transferring money within the General Fund for payment of Medicare and OPERS for the Zoning Inspector on behalf of the Village of Hanover, Licking County, State of Ohio and declaring an emergency. Councilor Renicker made a motion to waive the 2nd and 3rd reading, second by Councilor Pierce. Vote by Roll Call: Hale- Absent, Wright- Yes, Pierce- Yes, Renicker- Yes, Spaulding- Yes, Flowers- Yes. Councilor. Councilor Spaulding made a motion to adopt, second by Councilor Wright. Vote by Roll Call: Hale- Absent, Wright- Yes, Pierce- Yes, Renicker- Yes, Spaulding- Yes, Flowers- Yes. Councilor.
- Ordinance 12-2023 An Ordinance authorizing and directing the Mayor to execute a contract with Shackleford’s Disposal, for trash removal services for the Village of Hanover, Licking County, State of Ohio. Councilor Flowers made a motion to adopt, second by Councilor Spaulding . Vote by roll call: Vote by Roll Call: Hale- Absent, Wright- Yes, Pierce- Yes, Renicker- Yes, Spaulding- Yes, Flowers- Yes. Councilor.
- Ordinance 15-2023 An Ordinance appointing a municipal court prosecutor for the Village of Hanover, Licking County, State of Ohio. Councilor Wright made a motion to waive the 3rd reading, second by Councilor Pierce. Vote by Roll Call: Hale- Absent, Wright- Yes, Pierce- Yes, Renicker- Yes, Spaulding- Yes, Flowers- Yes. Councilor. Councilor Spaulding made a motion to adopt, second by Councilor Renicker, Vote by Roll Call: Hale- Absent, Wright- Yes, Pierce- Yes, Renicker- Yes, Spaulding- Yes, Flowers- Yes. Councilor.
- Ordinance 17-2023 An Ordinance authorizing and directing the Mayor to execute an agreement with Neighborhood Strategies, LLC for the creation of Form Based Code and Active Transportation Plan on behalf of the Village of Hanover, Licking County, State of Ohio. 2nd reading.
- Ordinance 18-2023 An Ordinance authorizing and directing the Mayor to execute a paving contract with Neff Paving for the Village of Hanover, Licking County, State of Ohio, and declaring an emergency. Councilor Wright made a motion to waive the 2nd and 3rd reading, second by Councilor Pierce. Vote by Roll Call: Hale- Absent, Wright- Yes, Pierce- Yes, Renicker- Yes, Spaulding- Yes, Flowers- Yes. Councilor. Councilor Spaulding made a motion to adopt, second by Councilor Wright. Vote by Roll Call: Hale- Absent, Wright- Yes, Pierce- Yes, Renicker- Yes, Spaulding- Yes, Flowers- Yes. Councilor.
- Ordinance 19-2023 An Ordinance authorizing and directing the Mayor to execute an agreement with H5 Enterprises, LLC for the purpose of tree replacement as necessary for the completion of the West High Street Sidewalk Improvement Project on behalf of the Village of Hanover, Licking County, State of Ohio. 1st reading.

UNFINISHED/NEW BUSINESS:

- Councilor Flowers asked when water stakes will be removed? Time of removal is unknown.
- P & D Pres. Molnar indicated that he spoke with Water Project reps and requested that the waterline be moved within the far side of the new ROW on the south side of W. High Street this will avoid complication with road widening and future traffic and drainage plan mitigation. Also, LCATS meeting was attended and Hanover is recognized within Newark’s urbanized zone.

MAYOR’S MINUTE:

- Discussion took place regarding a case filing system by address so that history could be preserved.

A motion to adjourn the meeting was made by Councilor Wright second Councilor Spaulding All Ayes.

RESPECTFULLY SUBMITTED:

Mayor Jeff J. Collins.

Clerk/Treasurer Nicole D. Gieseler