

**Village of Hanover
Council Meeting Minutes
February 8, 2023**

Mayor Jeff Collins called the Village of Hanover Council Meeting to order at 6:30 pm and led us in the Pledge of Allegiance. Clerk/Treasurer Nicole Gieseler gave the invocation.

ROLL CALL:

Jeff Collins: Present	Brett Wright: Present
Brandon Hale: Present	Sue Spaulding: Present
Chester Flowers: Present	Donna Reniecker: Present
Justin Pierce: Present	Kim Christian: Present

MINUTES:

The meeting minutes for January 23, 2023 were reviewed and discussed. Being no further corrections or additions, a motion to accept the minutes was issued by Councilor Renicker, second by Councilor Flowers, All Ayes.

VISITORS:

- New village solicitor Yazan Ashrawi was present to introduce himself. Yaz comes with a 10-year background in municipal law. He has experience in zoning and real estate. Also, has assisted other local entities such as Johnstown and the City of Newark.

CITIZENS:

- Nothing.

FIRE DEPT REPORT:

- 10 runs in the village for January
- Crews continue to excel in customer service and response times to those in need.
- Admin staff are planning for future project, prepping fire apparatus' and going after grants.
- Thank you was expressed to those plowing village streets.
- While Chief Spellman has been out on medical leave, he has used his time to complete station checks, complete Incident Command and leadership books to grow his leadership ability. Knowledge is being shared with others to help them grow as community leaders as well.
- CPR class will be provided to community leaders upon villages request.

PLANNING & DEVELOPMENT:

- Lighting, street sign and fencing standards were discussed
- Proposal is being obtained from Environment Design Group regarding W. High Street graphics. Neighborhood Strategies will also be asked for a proposal.
- Meetings: ODOT/LCATS zoom meeting scheduled for Wed Feb 15th 4:00, Impact Fee meeting will follow at 6pm.
- Public Hearings: Wed Feb 22, BZA 5:30 pm is sign variance, Council 6:00 pm Farm Land in an Ag District. Council meeting following these two public hearings at 6:30 pm.

ZONING INSPECTOR'S REPORT:

- Attorney Mark Gardner needs zoning appendixes to take the next step with the civil citations for the zoning violations on Clearview and Meadow. Zoning Inspector will ask new village solicitor to assist. A property review will be completed by zoning inspector of 271 Clearview.
- Two home building permits received from Schlabach Builders.
- Discussion took place with Redman regarding additional lot use in front of storage units on W. High.
- ADR had indicated they would complete driveway inspections; however, this may need readdressed since original contact is no longer with ADR.

LETTERS AND CORRESPONDENCE:

- Phone call from a Meadow Drive resident received sharing appreciation and thankfulness for the catch basin repair.

FISCAL OFFICER REPORT:

- All money is accounted for the month of January and the bank statement has been reconciled.
- Application received from Licking County regarding Carl Hains land south of W. High. The application is completed every five years and it grants Mr. Hains the ability to have farmland in an Ag District. Public Hearing is required by ORC. This is scheduled for Wed, Feb 22 at 6:00 pm Hanover Village Hall.
- SRTS applications will be awarded in March.
- Licking Park District Meeting was attended. Crosswalk signal updates for Legacy Park entrance should be applicable under grant scope. Cost for two is \$11,226. We need to obtain installation cost. We will ask a few contracts to bid on job.
- Log Jam removal from Rocky Fork Creek: no further estimates received. Legislation on the table this evening to move forward with Boyd Brothers Tree Care and also apply for the Energy Coop Operation Round Up grant.
- SIB loan legislation available for tonight. Discussion took place regarding the W. High Street sidewalk project and funding. SIB loan is through ODOT, has 3% interest, term can go up to 20 years with payoff after 3 years.
- LCSO: meeting took place regarding contracting with Sherriff's office for one full time deputy assigned to village. Cost is 180K first year, every year after until otherwise changed is 110K. First year cost includes car. How the village would fund would have to be determined.
- Representative from the Ohio Plan will be coming to our next meeting to talk about the village's insurance coverage.
- Please notify of key village events so we can update the village website.

FINANCE/CIP REPORT:

- Monthly finance meeting was held. Future financing planning took place.
- W. High Street sidewalk options as well as financing options was discussed. Engineering proposal from Verdantas is up for legislation approval tonight.
- Councilor Wright made a motion to send the bills to finance, second by Councilor Renicker, All Ayes.
- Councilor Spaulding made a motion to pay the bills, second by Councilor Hale, All Ayes.

BPA REPORT:

- 50 behind. \$8462.80 total.
- Plant running well.

GROUND DIRECTOR REPORT:

- Solicitations for trash bids went out February 1st. 6 companies were contacted including Adkins, Kimble, Shackelford, Rumpke, WIN and WM. Bids will be opened at the March 8th Council meeting, 6:30PM.
- Tornado siren is being evaluated for an error.

STREET COMMITTEE REPORT:

- LAW General will complete a drive around with Councilor Wright and Jeff Hanger regarding the necessary road repair needed this spring.

STORM WATER REPORT:

- Quote was received for S. Main Street catch basin drainage repair. Price was minimal \$951.85. Councilor Hale made a motion to move forward with the quote, second by Councilor Spaulding, Vote by roll call: Hale- Yes, Wright- Yes, Pierce- Yes, Renicker- Yes, Spaulding – Yes, Flowers – Yes.

LAW SOLICITOR'S REPORT:

- See VISITOR.

ENGINEERING REPORT:

- Damon Fulk has moved on from ADR, Nick Mills will be our new village engineer representative.

GRIEVANCE COMMITTEE REPORT:

- Nothing.

APPEALS BOARD:

- BZA meeting scheduled for sign variance request received from Family Dollar/Dollar General Wed, Feb 22 5:30 PM at the village hall.

ORDINANCES/RESOLUTIONS:

- Resolution 1-2023 A resolution transferring \$124,566.11 from the 1000 General Fund to the 3901 Debt Service Fund. Councilor Hale made a motion to adopt, second by Councilor Renicker. Vote by Roll Call: Hale- Yes, Wright- Yes, Pierce- Yes, Renicker- Yes, Spaulding -Yes, Flowers- Yes.
- Resolution 3-2023 A resolution amending Subdivision & Development Regulation Article V, Section 503.00 Design Standards and Plan Preparation for the Village of Hanover, Licking County, State of Ohio. Councilor Flowers made a motion to adopt, second by Councilor Renicker. Vote by Roll Call: Hale- Yes, Wright- Yes, Pierce- Yes, Renicker- Yes, Spaulding -Yes, Flowers- Yes.
- Resolution 4-2023 A resolution transferring money within the General Fund for payment of professional services from Neighborhood Strategies as contracted in Ordinance 4-2023 on behalf of the Village of Hanover, Licking County, State of Ohio and declaring an emergency. Councilor Hale made a motion to waive the 2nd and 3rd readings, second by Councilor Spaulding, Vote by Roll Call: Hale- Yes, Wright- Yes, Pierce- Yes, Renicker- Yes, Spaulding -Yes, Flowers- Yes. Councilor Spaulding made a motion to adopt, second by Councilor Renicker. Vote by Roll Call: Hale- Yes, Wright- Yes, Pierce- Yes, Renicker- Yes, Spaulding -Yes, Flowers- Yes.
- Ordinance 2-2023 An ordinance to make the permanent appropriations for current expenses and other expenditures for the Village of Hanover, Licking County, State of Ohio, during the Fiscal Year ending December 31, 2023. Councilor Renicker made a motion to adopt, second by Councilor Flowers. Vote by Roll Call: Hale- Yes, Wright- Yes, Pierce- Yes, Renicker- Yes, Spaulding -Yes, Flowers- Yes.
- Ordinance 3-2023 An ordinance making sewer-service charges a lien upon the corresponding realty and authorizing the Clerk-Treasurer to certify delinquent charges to the County Auditor. Councilor Flowers made a motion to adopt, second by Councilor Hale. Vote by Roll Call: Hale- Yes, Wright- Yes, Pierce- Yes, Renicker- Yes, Spaulding -Yes, Flowers- Yes.
- Ordinance 7-2023 An ordinance providing for additional estimated revenue for the Village of Hanover for the calendar year 2023 and declaring an emergency. Councilor Flowers made a motion to waive the 2nd and 3rd readings, second by Councilor Wright, Vote by Roll Call: Hale- Yes, Wright- Yes, Pierce- Yes, Renicker- Yes, Spaulding -Yes, Flowers- Yes. Councilor Hale made a motion to adopt, second by Councilor Pierce. Vote by Roll Call: Hale- Yes, Wright- Yes, Pierce- Yes, Renicker- Yes, Spaulding -Yes, Flowers- Yes.
- Ordinance 8-2023 An ordinance authorizing and directing the Mayor to execute a contract with Verdantas, an Ohio limited liability company, for engineering services for the West High Street Sidewalk Improvement Project for the Village of Hanover, Licking County, State of Ohio and declaring an emergency. Councilor Hale made a motion to waive the 2nd and 3rd readings, second by Councilor Flowers, Vote by Roll Call: Hale- Yes, Wright- Yes, Pierce- Yes, Renicker- Yes, Spaulding -Yes, Flowers- Yes. Councilor Wright made a motion to adopt, second by Councilor Hale. Vote by Roll Call: Hale- Yes, Wright- Yes, Pierce- Yes, Renicker- Yes, Spaulding -Yes, Flowers- Yes.
- Ordinance 9-2023 An ordinance authorizing and directing the Fiscal Office to submit an application for the Energy Cooperative Round Up Grant for the expenditures to be incurred for the Rocky Fork Creek Log Jam Project on behalf of the Village of Hanover, Licking County, State of Ohio and declaring an emergency. Councilor Hale made a motion to waive the 2nd and 3rd readings, second by Councilor Pierce, Vote by Roll Call: Hale- Yes, Wright- Yes, Pierce- Yes, Renicker- Yes, Spaulding -Yes, Flowers- Yes. Councilor Renicker made a motion to adopt, second by Councilor Hale. Vote by Roll Call: Hale- Yes, Wright- Yes, Pierce- Yes, Renicker- Yes, Spaulding -Yes, Flowers- Yes.
- Ordinance 10-2023 An ordinance authorizing the filing of an application and authorizing the Mayor to complete all necessary documents to secure a loan in the amount of \$376,508 from the Ohio Department of Transportation State Infrastructure Bank to finance the West High Street Sidewalk Improvement Project within the Village of Hanover, Licking County, State of Ohio and declaring an emergency. Councilor Flowers made a motion to waive the 2nd and 3rd readings, second by Councilor Spaulding, Vote by Roll Call: Hale- Yes, Wright- Yes, Pierce- Yes, Renicker- Yes, Spaulding -Yes, Flowers- Yes. Councilor Renicker made a motion to adopt, second by Councilor Flowers, Vote by Roll Call: Hale- Yes, Wright- Yes, Pierce- Yes, Renicker- Yes, Spaulding -Yes, Flowers- Yes.
- Ordinance 11-2023 An ordinance authorizing and directing the Mayor to execute a contract with Boyd Brothers Tree Care, an Ohio limited liability company, for tree debris removal services within the Rocky Fork Creek on behalf of the Village of

Hanover, Licking County, State of Ohio and declaring an emergency. Councilor Hale made a motion to waive the 2nd and 3rd readings, second by Councilor Renicker, Vote by Roll Call: Hale- Yes, Wright- Yes, Pierce- Yes, Renicker- Yes, Spaulding -Yes, Flowers- Yes. Councilor Renicker made a motion to adopt, second by Councilor Pierce. Vote by Roll Call: Hale- Yes, Wright- Yes, Pierce- Yes, Renicker- Yes, Spaulding -Yes, Flowers- Yes.

•

UNFINISHED/NEW BUSINESS:

- Street sign at Panther Drive needs installed.
- Vandalized village sign- paint has been removed.
- Pot holes have been filed.

MAYOR'S MINUTE:

- Nothing.

A motion to adjourn the meeting was made by Councilor Flowers, second Councilor Renicker, All Ayes.

RESPECTFULLY SUBMITTED:

Mayor Jeff J. Collins.

Clerk/Treasurer Nicole D. Gieseler