

**Village of Hanover  
Council Meeting Minutes  
January 11, 2023**

Mayor Jeff Collins called the Village of Hanover Council Meeting to order at 6:30 pm and led us in the Pledge of Allegiance. Clerk/Treasurer Nicole Gieseler gave the invocation.

**ROLL CALL:**

|                          |                          |
|--------------------------|--------------------------|
| Jeff Collins: Present    | Brett Wright: Present    |
| Brandon Hale: Present    | Sue Spaulding: Present   |
| Chester Flowers: Present | Donna Reniecker: Present |
| Justin Pierce: Present   | Kim Christian: Present   |

**MINUTES:**

The public hearing and regular meeting minutes for December 14, 2022 were reviewed and discussed. Being no further corrections or additions, a motion to accept the minutes was issued by Councilor Hale, second by Councilor Renicker, All Ayes.

**CITIZENS:**

- Residents present to discuss Hainsview sidewalks as well as other applicable improvement as it pertains to pedestrian walkways. Protocols of annexation discussed.

**FIRE DEPT REPORT:**

- 673 runs in 2022
- 68 runs total in the month of December
- 24 runs in the village.

**PLANNING & DEVELOPMENT:**

- P & D President Molar was voted as vice chair of LCATS
- LCATS existing condition report of W. High Streets road, sidewalk, and signage was reviewed. Project improvements suggested for next phase to increase longevity of material and prevent premature deterioration.
- ODOT form needs completed for the W. High St project.

**ZONING INSPECTOR'S REPORT:**

- Attorney Mark Gardner has 271 Clearview Drive violation letters for review.
- No further clean up on 229 Meadow, will forward to Mark Gardner as well.
- Redman's have been in contact regarding the width of the entrance to the W. High St storage units being too narrow. The village would like the future plans of the both parcels to determine the need for expanding entrance.
- New Home Drive garage addition discussion but no permit received to date.
- Millie Lane lot split inquiry
- Mandy Lane making two lots into one inquiry.
- Family Dollar/Dollar Tree new sign permit has been denied. Variance will be needed.
- Detached garage permit received from Rick Cannon.

**LETTERS AND CORRESPONDENCE:**

- Nothing.

**FISCAL OFFICER REPORT:**

- All money is accounted for the month of December and the bank statement has been reconciled.
- Licking Parks grant opportunity is on the table, updating crosswalk at Legacy Park was suggested.
- Utility Aggregate Meeting scheduled for Tuesday Jan 17 9:00am at the county building.
- AEP is trimming trees around Hanover Park shelter house within the next two weeks. After completion Flowers Land Services will provide an estimate for another tree clean up within the park.
- Needed guardrail section will be ordered. Waiting to hear back from vendor.

- Insurer of motorist involved in S. Main Street accident has not responded to restitution request. Landowner is ok with sidewalk section removal instead of replacement.
- River Rangers evaluated the Rocky Fork Creek log jam. Proposal including recommended repair and removal submitted. Cost is 16K, that cost will be reduced to 13,500 as River Ranger will include a 2500 in kind donation. Clean up is an immediate need. Will reach out to LCSW to see if the Muskingum County Watershed could assist with funding. Councilor Pierce will reach out to developer Carl Hains to see if he can assist since the clean up is critical to the flow of water from the Hainsview Phase 5 stormwater pipe.
- Legislation on the table to seek Neighborhood Strategies professional service for 2023. Legislation includes a retainer fee or hourly rate and also scope of services.
- Legislation on the table to seek website hosting services from The Cherubini Co. This will assist us with trouble shooting issues when the village website is not functioning properly.
- Legislation for the ROW update will be read this evening.
- The council's agenda has been updated with projects including estimated project cost to keep immediate needs in the conversation.
- Village Christmas tree will be removed soon.
- Request to for village events to be submitted so website can be updated for 2023.
- 2022 Accomplishment list has been distributed.
- Councilor Hale made a motion to send the bills to finance, second by Councilor Flowers, All- Ayes
- Councilor Spaulding made a motion to pay the bills, second by Councilor Renicker, All-Ayes.

#### FINANCE/CIP REPORT:

- Meeting took place the first Wednesday of the month. Immediate needs discussed. Those needs include completion of the W. High Street sidewalk and repaving the lower village.
- OPWC 3- seeking three options: sidewalk replacement alone, sidewalk & curb, and putting sidewalk on the south side of the road.
- OPWC 4- consist of paving the lower village.

#### BPA REPORT:

- 45 Behind, \$5,525.20 total
- Plant running well.
- Generator issues have developed and the issues have been repaired.

#### GROUND DIRECTOR REPORT:

- Necessary tree trimming at Hanover Park is in the works.

#### STREET COMMITTEE REPORT:

- Councilor Wright suggested a list of road patching required for road maintenance in 2023 be submitted by the first week of February. Jeff Hanger will assist with this list.
- LCSO requested removal of inappropriate material near the village tunnel. This was taken care of.

#### STORM WATER REPORT:

- Second catch basin repair complete.
- Two culverts need repaired one on Valley Blvd and the other at Sunset Drive/Hickman Road.
- Drain in front of Village Salon needs an adequate fix to prevent water from pooling. This will be evaluated.

#### ENGINEER'S REPORT:

- Nothing.

#### LAW SOLICITOR'S REPORT:

- Solicitor search is underway, plan is to have one in place as soon as possible. Current rates are higher than past.

#### GRIEVANCE COMMITTEE REPORT:

- Nothing.

#### APPEALS BOARD:

- Nothing.

#### ORDINANCES/RESOLUTIONS:

- Resolution 1-2023 A resolution transferring \$124,566.11 from the 1000 General Fund to the 3901 Debt Service Fund. – 1<sup>st</sup> reading.
- Resolution 2-2023 A resolution transferring \$59,915.00 from the 1000 General Fund to the 2011 Street Fund and declaring an emergency. Councilor Hale made a motion to waive the 2<sup>nd</sup> and 3<sup>rd</sup> readings, second by Councilor Spaulding, Vote by Roll Call: Hale- Yes, Wright- Yes, Pierce- Yes, Renicker- Yes, Spaulding -Yes, Flowers- Yes. Councilor Hale made a motion to adopt, second by Councilor Renicker. Vote by Roll Call: Hale- Yes, Wright- Yes, Pierce- Yes, Renicker- Yes, Spaulding -Yes, Flowers- Yes.
- Resolution 3-2023 A resolution amending Subdivision & Development Regulation Article V, Section 503.00 Design Standards and Plan Preparation for the Village of Hanover, Licking County, State of Ohio. -1<sup>st</sup> reading.
- Ordinance 1-2023 An ordinance appointing a zoning inspector and repealing ordinance 24-2022 for the Village of Hanover, Licking County, State of Ohio and declaring an emergency. Councilor Spaulding made a motion to waive the 2<sup>nd</sup> and 3<sup>rd</sup> readings, second by Councilor Renicker, Vote by Roll Call: Hale- Yes, Wright- Yes, Pierce- Yes, Renicker- Yes, Spaulding -Yes, Flowers- Yes. Councilor Flowers made a motion to adopt, second by Councilor Hale. Vote by Roll Call: Hale- Yes, Wright- Yes, Pierce- Yes, Renicker- Yes, Spaulding -Yes, Flowers- Yes.
- Ordinance 2-2023 An ordinance to make the permanent appropriations for current expenses and other expenditures for the Village of Hanover, Licking County, State of Ohio, during the Fiscal Year ending December 31, 2023. – 1<sup>st</sup> reading.
- Ordinance 3-2023 An ordinance making sewer-service charges a lien upon the corresponding realty and authorizing the Clerk-Treasurer to certify delinquent charges to the County Auditor. -1<sup>st</sup> reading.
- Ordinance 4-2023 An ordinance authorizing an directing the Mayor to execute an agreement with Neighborhood Strategies, LLC for professional services on behalf of the Village of Hanover, Licking County, State of Ohio and declaring an emergency. Councilor Hale made a motion to waive the 2<sup>nd</sup> and 3<sup>rd</sup> readings, second by Councilor Wright, Vote by Roll Call: Hale- Yes, Wright- Yes, Pierce- Yes, Renicker- Yes, Spaulding -Yes, Flowers- Yes. Councilor Hale made a motion to adopt, second by Councilor Renicker. Vote by Roll Call: Hale- Yes, Wright- Yes, Pierce- Yes, Renicker- Yes, Spaulding -Yes, Flowers- Yes.
- Ordinance 5-2023 An ordinance authorizing and directing the Mayor to execute a contract with The Cherubini Company, for annual website hosting services for the Village of Hanover, Licking County, State of Ohio and declaring an emergency. Councilor Hale made a motion to waive the 2<sup>nd</sup> and 3<sup>rd</sup> readings, second by Councilor Wright, Vote by Roll Call: Hale- Yes, Wright- Yes, Pierce- Yes, Renicker- Yes, Spaulding -Yes, Flowers- Yes. Councilor Spaulding made a motion to adopt, second by Councilor Renicker. Vote by Roll Call: Hale- Yes, Wright- Yes, Pierce- Yes, Renicker- Yes, Spaulding -Yes, Flowers- Yes.

#### UNFINISHED/NEW BUSINESS:

- Fire Chief Brain Spellman asked if there has been any complaints or concerns regarding the fire dept that he could address. None have been given.

#### MAYOR'S MINUTE:

- Mayor Collins asked if anyone had any final non-agenda items to share.
- Councilor Hale shared the importance of focus in 2023 and working together to get required planning completed. Wednesday evening meetings were suggested to allow time for other officials who work during the day to be part. President of P & D was welcomed to finance meetings to assist with over planning.
- Fiscal Officer Gieseler asked permission to move forward with reaching out to the LCSO to begin establishing a remote site here in the village. Permission granted.
- Councilor Renicker asked if culvert inspections were needed. It was resolved that Inspector Christian will seek ADR's assistance with this. Councilor Renicker also advised that street lights needing replacement bulbs continue to be turned in.
- Councilor Flowers inquired about the new company established in the old JPL Manufacturing site by the tunnel.
- Jim Lenner informed that ODOT is planning and evaluating for a third lane from 62 to Cherry Valley. Could be an expedited project if needed.

A motion to adjourn the meeting was made by Councilor Hale, second Councilor Spaulding, All Ayes.

#### RESPECTFULLY SUBMITTED:

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Mayor Jeff J. Collins.

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Clerk/Treasurer Nicole D. Gieseler