

**Village of Hanover  
Council Meeting Minutes  
January 13, 2021**

Mayor Jeff Collins called the Village of Hanover Council Meeting to order at 6:35 pm. Due to Covid-19 meeting restrictions, a public meeting took place at the Licking Valley High School library and by utilizing a publicly accessible conference call.

**ROLL CALL:**

Jeff Collins: Present	Brett Wright: Present
Brandon Hale: Present	Sue Spaulding: Present
Chester Flowers: Present	Donna Renicker: Present
Chris Felumlee: Present	Kim Christian: Present

**ADDITIONAL PEOPLE PRESENT:**

Dave Molnar, Bill Fry, Mike Spaulding, Kelsey Gieseler, Jeff Hanger

**MINUTES:**

The Minutes of the Dec 9, 2020 meeting were reviewed and discussed. Being no further corrections or additions, a motion to accept the minutes was issued by Councilor Wright and 2<sup>nd</sup> by Councilor Renicker, All Ayes.

**VISITORS:**

- Nothing.

**LETTERS AND CORRESPONDENCE:**

Mayor Collins reported:

- Complaint received regarding a cable junction box being exposed in Hainsview Ph 5.
- Village website is down and a solution to bring it back up is being worked on.
- No BPA members need sworn in or appointed at the present time. Terms are still being fulfilled.
- Contract received from Mr. Morrison regarding solicitor services being offered to the Village on a time and material basis.

**CLERK TREASURER REPORT:**

Clerk/Treasurer Gieseler reported:

- Bank statement for the month of December has been reconciled and all money is accounted for.
- W2's are being distributed, 1099's to follow.
- Permanent Budget legislation will have its first reading tonight. Adjustment made to the solicitor retainer line. \$12,000.00 retainer fee has been moved to the legal appropriation line since we no longer have a solicitor on retainer.
- Councilor Renicker made a motion to send the bills to finance, 2<sup>nd</sup> by Councilor Wright. All Aye.
- Councilor Felumlee made a motion to pay the bills, 2<sup>nd</sup> by Councilor Spaulding, Ally Aye.

**FINANCE/CIP REPORT:**

Councilor Hale reported:

- Finance meeting was held on Monday. 2021 Budget was reviewed. Carryover amounts for each fund was discussed. A portion of OPWC 1 & 2 pass through funding for the W. High St Project remains.
- Applying for OPWC Phase 3 of the W. High St Road Improvement Project was discussed. Completing engineering for the project upfront is a possibility that will give us a more certain cost for the project and provide additional points when applying for the grant. Hale took a vote from the Mayor and Council to obtain a majority consensus on moving forward with engineering: Felumlee- Yes, Wright- Yes, Renicker- Yes, Flowers- Yes, Spaulding- Yes, and Collins- Yes.

CITIZENS REPORT:

- Nothing.

FIRE DEPT REPORT:

Mayor Collins reported:

- 9 runs for the month of December.

BPA REPORT:

Member Bill Fry reported:

- 45 behind, total \$6984.60
- Plant running well.
- Oxygen sensor probe replaced, est \$2900.00

GROUND DIRECTOR REPORT:

Councilor Spaulding reported:

- Cunningham Roofing fixed the additional repair needed to the village hall roof.
- Estimates are being obtained for roof replacement.

STREET COMMITTEE REPORT:

Councilor Felumlee reported:

- Sewer cover on N. Main needs addressed.
- ADR spoke with Energy Co-op to install a riser ring on the gas valve on W. High Street.
- Jeff Hanger has been asked to provide a prioritized brimming list for the village streets. Asphalt grindings will be used for brimming.

STORM WATER REPORT:

Councilor Wright reported:

- Evaluating MS4 contract with LCSW to make sure it is up to date.

PLANNING & DEVELOPMENT:

President Dave Molnar reported:

- Council held a public hearing this evening regarding updates to the signage and compliance certificate section of the zoning code. This completes the public hearing process for the changes being made. Legislation will be created to have the changes adopted.
- Councilor Felumlee suggested moving Planning up on the agenda.

ZONING INSPECTOR'S REPORT:

Inspector Christian reported:

- Meadows of Hanover preliminary plan received. Meeting held at ADR to discuss. List of needed items to be changed was submitted to Developer Shumaker. Variances will be needed. BZA will review variances.
- Temporary Sign Permit received from Bridge City Church

ENGINEERING REPORT:

Mayor Collins reported:

- ADR has submitted a contract proposal for time and material in place of a retainer. The purpose of a time and material contract is to pay for work being completed. Cost associated to time and material could have a "to not exceed" clause included in the contract.
- OPWC 3 engineering may need to go out to bid if over 50K.

- Zoning Inspector Christian will assist the village in updating the Zoning Resolution.

LAW SOLICITOR'S REPORT:

Mayor Collins reported:

- A quote was received from Mr. Morrison for time and material regarding contracted solicitor work. Charge is \$250.00 per hour. Other municipalities were called and this cost is consistent. Resident and attorney, Jody Richter is interested in the position. Mayor will request a contract from Mrs. Richter.

GRIEVANCE COMMITTEE REPORT:

- Nothing.

APPEALS BOARD:

- Nothing.

ORDINANCES/RESOLUTIONS:

Resolution 1-2021 A resolution transferring \$124,566.11 from the 1000 General Fund to the 3901 Debt Service Fund. – 1<sup>st</sup> reading

Ordinance 1-2021 An ordinance making sewer-services a lien upon the corresponding realty and authorizing the Clerk-Treasurer to certify delinquent charges to the County Auditor. – 1<sup>st</sup> reading.

Ordinance 2-2021 An ordinance to make the permanent appropriations for current expenses and other expenditures for the Village of Hanover, State of Ohio, during the fiscal year ending December 31, 2021. – 1<sup>st</sup> reading.

Ordinance 3-2021 An ordinance authorizing and directing the Mayor to execute a contract with ADR & Associates, Ltd. for the Meadows of Hanover Development Plan Review, specifically the preliminary development plan. Councilor Felumlee made a motion to waive the 2<sup>nd</sup> and 3<sup>rd</sup> reading, 2<sup>nd</sup> by Councilor Hale. Vote by roll call: Hale- Yes, Wright- Yes, Felumlee- Yes, Renicker- Yes, Spaulding- Yes, Flowers- Yes. Councilor Spaulding made a motion to adopt, 2<sup>nd</sup> by Councilor Flowers, Vote by roll call: Hale- Yes, Wright- Yes, Felumlee- Yes, Renicker- Yes, Spaulding- Yes, Flowers- Yes.

NEW/OLD BUSINESS

Mayor Collins presented an opportunity for all to speak:

- Nothing additional.

MAYOR'S MINUTE:

- Mayor Collins apologized for technical difficulties with the call in number this evening. A solution will be sought.
- The 2020 Accomplishment List was distributed. This is something to be proud of as many things were completed in 2020 and in the past three years. He stated his appreciation for the work being put forth.

A motion to adjourn the meeting was made by Councilor Felumlee, 2<sup>nd</sup> by Councilor Flowers. All Ayes.

RESPECTFULLY SUBMITTED:

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Mayor Jeff J. Collins.

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Clerk/Treasurer Nicole D. Gieseler